



# GOVERNMENT OF THE DISTRICT OF COLUMBIA INTERAGENCY COUNCIL ON HOMELESSNESS

## STRATEGIC PLANNING COMMITTEE

<b>Meeting Details</b>	<b>Date:</b> 12 December 2022	<b>Time:</b> 1:30 – 3 pm	<b>Location:</b> <a href="#">Webex</a>
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### Meeting Notes

#### I. WELCOME AND CALL TO ORDER

Co-chair Madeleine Solan (DHS), the government co-chair welcomed the group and introduced herself. Kelly Sweeney McShane (COH), the community co-chair, also introduced herself. Maddie also invited attendees to introduce themselves in the chat box. Co-Chair Kelly Sweeney McShane reviewed the agenda.

ICH Director, Theresa Silla, reminded Committee members that the meeting would be recorded and walked through the housing keeping notes, including an invitation to partners to share any announcements or reminders in the chat to review at the end and include in the notes.

#### II. DISCUSSION

##### A. HUD COC NOFO DEBRIEF

Jose Lucio (TCP) oriented meeting members to the topic, which consisted of

- Update on the applications submitted to HUD on behalf of the DC Continuum of Care (CoC) and
- Solicitation of feedback from the community regarding priorities.

Please see the slides for additional details.

##### Concerns/Recommendation/Feedback:

- **Street Outreach Funded:** Question about the type of outreach and the catchment areas that was proposed and is being funded.
  - Jose Lucio (TCP) to provide a list of the Street Outreach Projects that were submitted to HUD so it can go out with the notes
  - Clarification from Theresa Silla (ICH) that the funding is contingent upon the new teams coordinating with the larger context of outreach funded in the District via the ICH Outreach WGs.
  - Flag from Christy Respress (Pathways DC) noted that it will be critical to pull everyone together since, right now, we have collaboration but not true coordination, which sometimes leads to confusion.
- **Leveraging PIT results/analysis in identifying priorities.** Nechama Masliansky (SOME) flagged the importance of leaning on PIT data.
  - Jose Lucio (TCP) identified that the Homeless Youth Count is also critical to include in integrating analysis of key data.
- **Timing of Identifying Priority Populations:** Does the timing of this discussion match up with decision points on the priority lists? A couple of floating concerns have yet to settle, so it's challenging to figure out what we

should address in any given round.

- **Recommendation:** can we use our PIT data to identify gaps and identify the priority populations?
  - When we ask people what priorities we should adopt, our community tells us about their passion projects, not necessarily the need.
  - It's a long list, so we would appreciate using data to help us narrow down the options and priorities.
  - Heads up that many evictions are working their way through the court, so waiting for the PIT results in the spring might be useful.
  - In terms of using the PIT, a flag that there are added data points might be trends across the system over the year regarding service use, etc., which might not be reflected in PIT. There are always LOTS of needs and populations with specific needs, so I think that can be acknowledged without putting all the groups as listed "priority populations."
- **Addressing higher levels of care:** the CoC grant does not pay for the higher levels of care, but it can and does pay for the rental assistance, so the provider has to show that they can deliver the higher level of services.

#### Next steps:

- TCP to provide additional details related to outreach projects submitted to HUD: including target population and proposed catchment/service areas.
- ICH to initiate Outreach WG and ensure coordination between HUD-funded projects and DHS-funded providers.
- Add this topic to the agenda when the PIT results become available (the most likely timeline is April/May).
- Leverage PIT results to identify gaps and think through how to fill those gaps by leveraging the HUD CoC funding.

## B. HMIS PLANNING INITIATIVE

Madeleine Solan (DHS) summarized the next steps for the HUD CoC Debrief and transitioned the meeting to the next topic HMIS Planning Initiative.

### 1. OVERALL CONTEXT AND BACKGROUND

Eileen Rosa (ICH) provided an overview of the:

- Goal of the HMIS Planning Initiative and
- Process and timeline originally outlined for the initiative.

See PPT slides for the details.

### 1. USER FEEDBACK

Patrice Guyton (TCP) provided an overview of the work that TCP did to engage the HMIS User Group, including:

- The need identified by the HMIS User Group
- The survey administered by TCP to support the initiative and better understand the needs of the HMIS User Group

#### Concerns/Recommendation/Feedback:

- **Data Entry into QuickBase:** PSH and HP funded by DHS is entered into QuickBase, and the data is manually entered into HMIS by TCP so that the PSH providers do not have to double entry.
  - Are case notes from QuickBase also being entered into HMIS? Not currently. Working with DHS to figure this out for this year for FRSP.
  - Question about whether we can ensure that all the changes in HMIS are also captured in OCTO?
  - Concern about double entry for PSH in both OCTO and HMIS and a fear this will also be true about FRSP.
  - Feedback about parity in Agency level admin rights in HMIS vs. OCTO. A flag that agency-level admin rights have no parallel in OCTO, so it would be good to have a conversation from a provider perspective.

Significant issues with clearances and requirements and reporting capabilities. Many roadblocks with access to OCTO.

- **Participation of Outreach:** Surprise that outreach is not reflected in the responses. Patrice noted an uptick in CSON Data Entry in the Spring, whereas the survey was administered before that uptick.
- **HMIS User Group Membership:** questions about who gets the invite for the HMIS User Groups. Request to have a similar OCTO User Group.

## 2. FEEDBACK FROM ICH FORUMS

Theresa Silla (ICH) flagged that we are running out of time, so we do not have time to go through the details of all the feedback received. Given the limited time, Eileen Rosa (ICH) focused on the slides for Leveraging HMIS Reporting Capabilities and HMIS Visibility to orient the discussion for the performance metrics.

See PPT slides for more details.

## 3. KEY PERFORMANCE METRICS (KPIs)

Elisabeth Young (TCP) covered the Key Performance Indicators (KPIs) currently in place and asked the community for their feedback.

### Concerns/Recommendation/Feedback:

- **Slide/Data Correction:** Note from Elisabeth that the graph depictions for FY22 to date were as of the original date TCP presented the slides in June, not December 2022.
- **Providing feedback:** Given the limited time, Theresa Silla (ICH) proposed that we pose the questions on slide 46 as homework for the Strategic Planning Committee and ask Committee members to email [ich.info@dc.gov](mailto:ich.info@dc.gov) with feedback.
- **HMIS Constraints:** Note that KPIs can only be generated for data that available in HMIS and updated/reported consistently.

### Next steps:

- Request feedback from the Strategic Planning Committee listserv on this topic. Send feedback to [ICH.info@dc.gov](mailto:ICH.info@dc.gov) as soon as possible.
- Generate the KPIs for the February Strategic Planning Committee Meeting.

## III. GOVERNANCE & UPDATES

There were no additional governance-related updates shared during the meeting.

## IV. ANNOUNCEMENTS AND REMINDERS

Nechama Masliansky (SOME) shared information on the Homeless Memorial Vigil which will be held on Dec. 20-21 organized by People for Fairness Coalition.

- **Request for Info:**
  - In advance of the vigil People for Fairness Coalition, People for Fairness Coalition is asking add names of persons who died in 2022 (persons with experience of being unhoused).
  - Submit names at: [https://docs.google.com/forms/d/e/1FAIpQLSdl6LmcmhMtk-5oBdoGb52NBKEE1wwY-0l6QWsMNI1o6FCK4Q/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdl6LmcmhMtk-5oBdoGb52NBKEE1wwY-0l6QWsMNI1o6FCK4Q/viewform?usp=sf_link)
- **Additional Intel re Vigil:** for more information about the Vigil see <https://t.co/IKQJwpcIwz>

## V. SUMMARY AND ADJOURNMENT

Director Silla adjourned the meeting noting that the next meeting is scheduled for February 28th from 2:30-4pm. Calendar invites will be updated by the ICH team within the next few weeks.

<b>Next Meeting</b>	<b>Date:</b> 28 February 2023	<b>Time:</b> 2:30 – 4pm	<b>Location:</b> Webex
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### Participant List (31 Attendees, 20 organizations)

Adam Rocap, Miriam's Kitchen Andrea Scallon, Miriam's Kitchen Amanda Chesney, Catholic Charities Juan Cespedes, Catholic Charities Mary Bridget Klinkenbergh, Catholic Charities Nevila Gremi, Catholic Charities Annemarie Cuccia, Street Sense Catherine Crosland, Unity Health Care Christy Respress, Pathways to Housing Eileen Rosa, ICH Theresa Silla, ICH Jorge Membreno, ICH Elisabeth Young, TCP Jose Lucio, TCP Marsheika Gee, TCP Patrice Guyton, TCP	Gary Maring, N Street Village Iris Osuji, CNHED Ishan Heru, Community Connections Jennifer Olney, GWCF Joshua Burris, Concerned Citizen Kate Coventry, DCFPI Kelly Sweeney McShane, COH Charlene Flaherty, COH Jamey Burden, COH Kenyatta T. Brunson, N Street Village Madeleine Solan, DHS Nechama Masliansky, SOME Russell Gardner, HSEMA Sharlene Castle, Jaydot 2024****56, Concerned Citizen
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