



Date: December 8, 2020 **Time:** 1:30p to 3:00p
Location: via WebEx & Teleconference

Meeting Notes

I. Welcome & Call to Order

Director Greenwalt (ICH) welcomed attendees, shared the meeting agenda and purpose, and provided context for the agenda's discussion items.

II. Items for Approval

Director Greenwalt reviewed the voting process outlined by the [ICH bylaws](#). There were numerous votes conducted during the December Executive Committee. In accordance with Section 4.6 of the ICH bylaws, "if consensus cannot be achieved, the matter shall be deemed approved when a simple majority of the Executive Committee voting members present and voting vote in the affirmative."

On issues brought before the Executive Committee meeting, all present stakeholders had the opportunity to participate in a WebEx poll. If we did not have consensus, we moved to an offline/virtual process for Executive Committee voting members to participate after the meeting concluded. All votes and final decisions (including those decided in the meeting and those decided by virtual vote after the meeting) are shared below.

a. Homeward DC 2.0

Director Greenwalt presented the final draft of the Homeward DC 2.0 plan. The Executive Committee received proposed content changes during the October Committee meeting. Those proposed edits have been incorporated into the final draft version that has been shared with this Committee. The Strategic Planning Committee reviewed the revised plan and approved the plan for delivery back to the Executive Committee.

The Executive Committee discussed the Homeward DC 2.0 plan. Members expressed support for the plan and lifted the importance of implementation and prioritizing projects. There was a proposal from an Executive Committee member to remove a strategy from the plan. The recommendation was to eliminate Strategy 1.3.1 from Homeward DC 2.0. which reads: "Work with OP to identify potential changes to existing laws and procedures that 1) allow historically disenfranchised or displaced residents to have influence over the growth and availability of affordable and supportive housing projects in their neighborhoods, and 2) increase the supply of affordable and supportive housing in high amenity neighborhoods and improve neighborhood integration."

The Executive Committee participants voted to either eliminate the strategy from the Homeward DC 2.0 plan or keep the strategy in the plan. Consensus was not reached (9 voted to eliminate the strategy; 11 voted to keep the strategy; 10 did not vote). The Executive Committee agreed to send this to the voting members of the Executive Committee for an offline roll call vote.

Executive Committee Voting Members Roll Call Results

Eliminate Strategy 1.3.1 from Homeward DC 2.0. Current language: Work with OP to identify potential changes to existing laws and procedures that 1) allow historically disenfranchised or displaced residents to have influence over the growth and availability of affordable and supportive housing projects in their neighborhoods, and 2) increase the supply of affordable and supportive housing in high amenity neighborhoods and improve neighborhood integration:

- a) Agree – 4 / 16 (25%)
- b) Disagree – 4 / 16 (25%)
- c) Edit the strategy to read: "Work with OP to identify potential changes to existing laws and procedures that 1) allow historically disenfranchised or displaced residents to have influence over the growth and availability of affordable and supportive housing projects in their neighborhoods, and 2) increase the supply of affordable and supportive housing in high amenity neighborhoods and improve neighborhood integration." – 8 / 16 (50%)

Option C received a simple majority of votes. The Homeward DC 2.0 plan's Strategy 1.3.1 will be amended to read: "Work with OP to identify potential changes to existing laws and procedures that 1) allow historically disenfranchised or displaced residents to have influence over the growth and availability of affordable and supportive housing projects in their neighborhoods, and 2) increase the supply of affordable and supportive housing in high amenity neighborhoods and improve neighborhood integration." Please review the attached Executive Committee Roll Call Votes December 2020 (Response) handout to see a breakdown of the Roll Call vote.

The Executive Committee unanimously voted to approve the Homeward DC 2.0 plan, with the approved edits, to be sent to the Mayor for final review and release.

III. For Discussion

a. ICH Governance & Operations

The Executive Committee is responsible for carrying out an annual review of ICH governance and operations. Director Greenwalt lead the discussion by reviewing topics under consideration - including membership and vacancies, bylaws, 2021 priorities, organizational structure (committees & work groups), and leadership roles.

Director Greenwalt then raised a number of questions that were considered via WebEx Poll. None of the votes taken by WebEx Poll achieved a consensus. Therefore, the votes were then moved to a virtual vote after the meeting for Executive Committee Voting members to consider. For each vote taken, below is a breakdown of the WebEx Poll results, along with the virtual roll call of Executive Committee voting members. For additional information regarding each vote and key considerations, please see the attached PowerPoint. You can also review the attached Executive Committee Roll Call Votes December 2020 (Response) handout to see a breakdown of the virtual Roll Call vote.

Vote 1 Executive Committee Meeting Webex Poll Results

Standing Committee Co-Chair positions should be filled by:

- d) ICH full Council appointees (*status quo*) – 4 / 31 (13%)

- e) Any interested community partner with appropriate expertise (*requires an amendment to ICH bylaws*) – 15 / 31 (48%)
- f) Abstain – 12 / 31 (39%)

The Executive Committee did not reach consensus during the meeting. The results of the virtual Roll Call vote are below. Please review the attached Executive Committee Roll Call Votes December 2020 (Response) handout to see a breakdown of the Roll Call vote.

Vote 1 Executive Committee Voting Members Roll Call Results

Standing Committee Co-Chair positions should be filled by:

- a) ICH full Council appointees (*status quo*) – 2 / 16 (12.5%)
- b) Any interested community partner with appropriate expertise (*requires an amendment to ICH bylaws*) – 13 / 16 (81.3%)
- c) Abstain – 1 / 16 (6.3%)

Option B received a simple majority of votes. The ICH Bylaws will be amended to allow any interested community partner with appropriate expertise to serve as a Standing Committee Co-Chair.

Vote 2 Webex Poll Results

To ensure stakeholders investing time in co-chairing committees & work groups have a voice at decision-making tables:

- a) The HSRA should be amended to add more full Council seats – 1 / 30 (3%)
- b) The ICH Bylaws should be amended to ensure all Standing Committee and Work Group Co-Chairs have a voting seat on the Executive Committee – 10 / 30 (33%)
- c) Both a & b – 4 / 30 (13%)
- d) Neither a nor b – 3 / 30 (10%)
- e) Abstain – 12 / 30 (40%)

The Executive Committee did not reach consensus during the meeting. The results of the virtual Roll Call vote are below. Please review the attached Executive Committee Roll Call Votes December 2020 (Response) handout to see a breakdown of the Roll Call vote.

Vote 2 Executive Committee Voting Members Roll Call Results

To ensure stakeholders investing time in co-chairing committees & work groups have a voice at decision-making tables:

- a) The HSRA should be amended to add more full Council seats – 0 / 16 (0%)
- b) The ICH Bylaws should be amended to ensure all Standing Committee and Work Group Co-Chairs have a voting seat on the Executive Committee – 6 / 16 (37.5%)
- c) Both a & b – 5 / 16 (31.3%)
- d) Neither a nor b – 3 / 16 (18.8%)
- e) Abstain – 2 / 16 (12.5%)

Option B received a simple majority of votes. The ICH Bylaws will be amended to ensure all Standing Committee and Workgroup Co-Chairs have a voting seat at the Executive Committee.

Vote 3 Webex Poll Results

When more than one individual is interested in serving as a co-chair for a Work Group, selection should be made by:

- a) Chairs of the Standing Committee that is over the Work Group (*status quo*) - 1 / 30 (%3)
- b) The stakeholders of the Work Group (*requires amendment to the bylaws*) - 1 / 30 (%3)
- c) When a new Work Group is formed, the Standing Committee co-chairs decide until the Work Group has turnover. Once turnover occurs with Work Group chairs, the Work Group decides going forward – 17 / 30 (57%)
- d) Abstain – 11 / 30 (37%)

The Executive Committee did not reach consensus during the meeting. The results of the virtual Roll Call vote are below. Please review the attached Executive Committee Roll Call Votes December 2020 (Response) handout to see a breakdown of the Roll Call vote.

Vote 3 Executive Committee Voting Members Roll Call Results

When more than one individual is interested in serving as a co-chair for a Work Group, selection should be made by:

- a) Chairs of the Standing Committee that is over the Work Group (*status quo*) - 1 / 16 (6.3%)
- b) The stakeholders of the Work Group (*requires amendment to the bylaws*) - 1 / 16 (6.3%)
- c) When a new Work Group is formed, the Standing Committee co-chairs decide until the Work Group has turnover. Once turnover occurs with Work Group chairs, the Work Group decides going forward – 13 / 16 (81.3%)
- d) Abstain – 1 / 16 (6.3%)

Option C received a simple majority of votes. The ICH will amend the Bylaws to clarify that co-chairs for a new Work Group are decided by the Standing Committee chairs. Once the Workgroup is established, new work group co-chairs will be selected by the members of the work group going forward.

Vote 4 Webex Poll Results

To expand/enhance efforts to incorporate consumer voice in homeless service system planning and decision-making, the ICH should:

- a) Increase the number of seats on the full Council for persons with lived experience now (*requires amendment to HSRA*) - 1 / 29 (%3)
- b) Increase the number of seats on the full Council for persons with lived experience *once we have more robust participation/demonstrated interest* - 1 / 29 (%3)
- c) Focus on other methods to obtain consumer input/feedback (meeting consumers where they are at and using tools like focus groups, interviews, surveys, etc.) – 9 / 29 (31%)
- d) Items a and c above – 2 / 29 (7%)
- e) Items b and c above – 7 / 29 (24%)
- f) Abstain – 9 / 29 (31%)

The Executive Committee did not reach consensus during the meeting. The results of the virtual Roll Call vote are below. Please review the attached Executive Committee Roll Call Votes December 2020 (Response) handout to see a breakdown of the Roll Call vote.

Vote Executive Committee Voting Members Roll Call Results

To expand/enhance efforts to incorporate consumer voice in homeless service system planning and decision-making, the ICH should:

- a) Increase the number of seats on the full Council for persons with lived experience now (*requires amendment to HSRA*) - 1 / 15 (6.7%)
- b) Increase the number of seats on the full Council for persons with lived experience *once we have more robust participation/demonstrated interest* - 0 / 15 (0%)
- c) Focus on other methods to obtain consumer input/feedback (meeting consumers where they are at and using tools like focus groups, interviews, surveys, etc.) – 6 / 15 (40%)
- d) Items a and c above – 1 / 15 (6.7%)
- e) Items b and c above – 7 / 15 (46.7%)
- f) Abstain – 0 / 14 (0%)

Option E received a simple majority of votes. The ICH will both focus on developing more methods to obtain consumer input/feedback (meeting consumers where they are and using tools like focus groups, interviews, surveys, etc.) and also will increase the number of seats on the ICH full Council for persons with lived experience once we have more robust participation and demonstrated interest.

Recommended changes to the ICH Bylaws will be brought to the January Executive Committee for review and approval. Additionally, the remaining votes that were not taken due to time restraints will be discussed during the January Executive Committee.

VI. Updates and Announcements

Executive Committee member shared information about the [Non-Profit Fairness Act](#). As introduced, it requires the District to reimburse indirect costs at the same rate a non-profit organization has negotiated to receive for a current federal contract or grant. Modified total direct costs must be at a flat rate if the grant or contract is paid with District funds. It also requires that direct or indirect costs for any grants or contracts with the contracting agency be published by that agency.

Direct Zeilinger introduced and Welcomed Rachel Pierre who will serve as DHS's new FSA Administrator!

VI. Summary and Adjournment

The meeting was then adjourned.

Next Executive Committee Meeting:

Date: 1/12/2021 **Time:** 1:30p to 3:00p **Location:** WebEx & Teleconference