



Date: January 8, 2019 **Time:** 1:30p to 3:30p

Location: One Judiciary Square (441 4 St NW), Rm 1114

Meeting Participants

Schroeder Stribling, N St Village
Laura Zeilinger, DHS
Kristy Greenwalt, ICH
Kelly McShane, CoH
Ramina Davidson, DCAYA
Brandi Gladden, DBH
Setareh Yelle, DOES
Kelly Valentine, DBH

Scott McNeilly, WLCH
Kate Coventry, DCFPI
Robert Warren, PFFC
Linda Kauffman
Kimberly Waller, ICH
Lindsay Curtin, ICH
Jill Carmichael, NCC
Hammere Gebreyes
Adam Rocap, Miriam's Kitchen

Reggie Black
Albert Townsend, PFFC
Jennifer McLaughlin, PFFC
Chapman Todd
Britt Hogue
Carter Hewgley, DHS
Ramina Davidson, DCAYA
Tamara Mooney, DHS

Meeting Notes

I. Welcome & Call to Order

Director Greenwalt (ICH) welcomed attendees, shared the meeting agenda and purpose, and provided context for the featured discussion on the annual review of the ICH By-Laws, as well as a discussion on 2019 ICH priorities and topics for the 2019 Full Council meetings.

II. Approval of Minutes from Prior Meeting & Agenda Review

The participants around the table unanimously approved the meeting minutes from the November Executive Committee meeting.

III. Action Items

a. Approval of Updated Bylaws

Director Greenwalt reviewed the proposed changes to the ICH Bylaws and led a discussion to receive feedback on the changes. See the draft Bylaws and PowerPoint presentation for additional information. The following recommendations were made to the proposed edits:

- Addition of Glossary
- Organize the Bylaws into Sections or Articles
- Section 4 – the sentence should read “shall appoint a designee”
- Section 7 – clarification needed on non-conflicted members
- Specifically outline items that Full Council votes to approve and what may be left to the Executive Committee for approval
- Recommendation to review the Executive Committee voting slate and consider increased consumer voice and representation
- More clarity is needed around Section 11 and what is meant by “the ICH”
 - Particularly as it relates to how Standing Committee and Workgroup Co-Chairs are selected and voted on

- Include in the Roles and Responsibilities for Co-Chairs the requirement to always solicit and incorporate consumer feedback
- Recommendation that Section 16(d) not be “pursuant to section 11”
- Section 17 – recommendation to allow committee products be sent to Executive Committee for adoption or approval instead of “pursuant to section 11”

The Committee agreed that ICH staff would incorporate feedback from this discussion into a new version of the Bylaws. Amended Bylaws will be sent to the Executive Committee members prior to the February Executive Committee meeting where they will be presented for additional discussion with a potential vote to approve.

IV. Discussion Items

a. 2019 Priorities

Director Greenwalt reviewed the draft 2019 priorities for all ICH standing committees, including Executive Committee, Strategic Planning Committee, Emergency Response and Shelter Operations, and the Youth Committee. See the attached PowerPoint Presentation to review the draft 2019 Committee priorities. Final priorities will be presented during the February Executive Committee meeting for approval.

b. 2019 Full Council Meetings

Director Greenwalt reviewed the proposed meeting topics for the quarterly Full Council meetings in 2019. The Executive Committee agreed on the topics and also added the following to consider: Explore single site Permanent Supportive Housing options for individuals with intense behavioral health challenges; ensure that the information presented on employment is continued into an established workgroup; and include individuals exiting, or unable to access, nursing home care in the feeder-systems meeting.

V. Information Items

Director Greenwalt reviewed policy and protocol documents relevant to the ICH. The ICH will post on their website copies of an FAQ document on the role of the ICH and decision-making within the ICH and the Code of Conduct. Additionally, the Director reviewed the Committee Slates, consisting of identified government and community partners who have a vote on official ICH matters pertinent to their Committee, as well as a new ICH agenda format to encourage consistency across all ICH meetings.

VI. Updates and Announcements

As of now, there are no anticipated impacts to the homeless services system due to the shutdown. The relevant agencies are monitoring the situation closely. We will provide another update at the February Executive Committee meeting.

VI. Summary and Adjournment

The meeting was then adjourned.

Next Executive Committee Meeting:

Date: 02/12/2019 **Time:** 1:30p to 3:30p **Location:** 441 4th St NW, 11th Floor