



**Date:** March 27, 2019

**Time:** 1:00p to 2:30p

**Location:** 441 4<sup>th</sup> St, NW Room 1114

### Meeting Participants

Synina Pugh, DHS  
Bill Kuennen, DHS  
Kate Coventry, DCFPI  
Abby Sypek, CHGM  
Reginald Black  
Jennifer McLaughlin  
Sarah Roenfeldt, COH

Michael Ferrell, COH  
Kristy Greenwalt, ICH  
Jill Carmichael, NCC  
Michael Coleman  
Jamie Holland, MK  
Rebecca Flaherty, SOME  
Alexa Lesley, HopeOne Source  
Catherine Crosland, Unity Health Care

### Meeting Notes

#### I. Welcome Call to Order

#### II. Approval of Minutes From Prior Meeting & Agenda Review

#### III. Informational Items

##### DHS Updates

- Downtown Daytime Service Center- From **February 25<sup>th</sup> - March 25<sup>th</sup>** we've had 2,250 guests, provided 511 guests showers, completed 219 loads of guest laundry, provided 1,979 lunches, 250 guests received clothing from the closet, and 373 guests have utilized the computers. *For housing and housing related services*, 171 clients received housing application assistance, 2 consumers received rental assistance referrals, 22 VI-SPDAT's were completed. Additionally, **4 clients obtained housing**. *Vital Documents*, 53 clients received birth certificate assistance, 26 clients received assistance securing an ID, and 18 clients received assistance obtaining a social security card. 9 clients were referred to legal services, and 2 clients received assistance with the rep payee system, and disability assistance was provided for 10 clients. Questions around security and signing in with DOB that is visible. **Bill with follow Up**
- Harriet Tubman- delays in construction- beds will not be online by the end of March, working to address those concerns.
- Project Reconnect- Provider trainings are being held and should begin with referrals on April 15<sup>th</sup>.

Shelter Conditions- Shelter Prohibitive Items List and Shelter Standards and Contractual Changes- See Attached Slides

- Prohibitive Items List- Specific lists based on the type of facility. Goal is for this to be operational around July 1<sup>st</sup>. Providers have time to write this into their program rules and need to standardize messaging for consumers. Certain items on the lists will trigger case management and lead to a longer conversation about ability to bring into a shelter and/or store. After a few months of implementation Shelter Conditions will revisit to assess. **Next Steps-** Engage Consumer Workgroup for feedback and communication. Also F/U with TCP around amnesty boxes and what other communities have done.
- Habitability Standards- A lot of improvements around standardizing conditions. Discussion around clarity of barring and the legal process including communication.

#### **IV. Discussion Items**

HSEMA and Heat Plan- Working to develop expectations of cooling centers and will create a list of locations that we know consumers will be accepted at. HSEMA currently lists any govt buildings that should be open that doesn't mean they will be welcoming. See handout. A list of public libraries, beds, and providers/drop in centers. Concerns around number of bags and storage. Next Steps- Kristy/Lindsey will follow up with Jean on bag issues around cooling center. Other items to look into: churches as cooling centers, availability, water distribution, capacity, communication around alerts, and transportation.

#### **V. Announcements and Reminders**

- Next Meeting Wednesday, April 27<sup>th</sup> at 1pm
- Budget Briefing- DCFPI and DHS, Thursday April 4<sup>th</sup> 1-2, at DHS.
- DHS budget hearing is April 10th

#### **VI. Summary and Adjournment**