



Interagency Council on Homelessness
Housing Solutions Committee



26 February 2024



Convention for Recording ICH Committee & Full Council Meetings:

- ❖ Recording for purposes of complying with the Open Meeting Act requirements
- ❖ Available for anyone who requests a copy at ich.info@dc.gov.

In Celebration of Black History Month



- ❖ **2023 Nominees Advancing for Mayoral Review**
- ❖ **Nominees that Identify as Black**



Angela Jones
Hackley



Deborah Jones



Nikila Smith



Rachelle Ellison



Rico Harris



Roxanne Murray



Tonia Wellons

- ❖ **All Other Nominees**



Adam Rocap



Christy Respress



Daniel Rico



Lynn Amano



Tobie-Lynn Smith

Meeting Agenda



- I. **Welcome & Agenda Review (10 mins, includes 5 min icebreaker)**
 - a) Intros & Call for Announcements
 - b) Adopting Meeting Notes & Managing the Listserv
- II. **Systemwide Check-In & Partner Updates (40 mins)**
 - a) Voucher Application Update – The Lab@DC (15 mins)
 - b) Rent Reasonableness – DCHA Updates (25 mins)
 - c) Central Unit Repository – DHS Updates (time permitting)
- III. **Discussion Items (30 mins)**
 - a) Annual Priorities & Projects for CY 24 – 25 (25 mins)
 - b) Annual Calendar (5 mins)
- IV. **Announcements & Reminders (as needed)**
- V. **Summary & Adjournment (5 mins)**
 - a) Next ICH Full Council Mtg: Tuesday, 03/12 from 3 – 4:30 pm (pre meeting 1 – 2:30 pm). In person, location TBD.
 - b) Next Housing Solns CMTE Mtg: Monday, 03/18 from 2 – 3:30 pm

Intro & Call for Announcements



❖ **Intros:**

- Chat intros for attendees: name, pronouns, org, title/role
- Quick round of hellos from Co-Chairs and ICH staff with formal roles leading or supporting meeting

❖ **Callers:**

- Use *3 to raise your hands so we can see you
- Use *6 to unmute and introduce yourself
- Allows us to check that your audio works and that you can hear us!

❖ **Call for Partner Announcements/Reminders:**

- Please “chat” any significant partner announcements, especially those changes/updates that impact the system
- We will make time on the agenda, as appropriate, or include in the notes

Adopting Notes & Managing the Listserv



❖ Adopting Prior Meeting Notes:

- Automatically adopted unless meeting attendees flag issues
- Generally, ICH team sends out meeting notes within a week
- Please review as soon as possible and flag any errors/issues
- If we don't hear back within a week, assuming good to adopt

❖ Managing the Listserv:

- Meeting materials are only distributed to listserv members
- If you are **not** on the listserv, you will **not** receive materials
- To join the listserv, email ich.info@dc.gov

Notes on Welcome & Agenda Review



Introductions:

- ❖ **ICH Lead:**
- ❖ **Co-chairs:** Shellon Fraser (NHT, Inc.) and Colleen Green (Director, DHCD)
- ❖ **Callers:** *52 – Bruce Finland, *42 - Victoria Melendez, *50 – Ms. Umi

Feedback/Comments/Q&A on Agenda Review:

- ❖ **FL: ...**

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. **Systemwide Check-In & Partner Updates (40 mins)**
 - a) **Voucher Application Update – The Lab@DC (15 mins)**
 - b) Rent Reasonableness – DCHA Updates (25 mins)
 - c) Central Unit Repository – DHS Updates (time permitting)
- III. Discussion Items (30 mins)
- IV. Announcements & Reminders (as needed)
- V. Summary & Adjournment (5 mins)

Housing Vouchers Application Briefing

February 26, 2024



1

Introduction

History of the project

In Fall 2022, DHS and DCHA asked The Lab to explore and implement ways to **improve the resident experience of the housing voucher program.**

Discovery research

Explore challenges in the housing voucher program from multiple perspectives, before offering ways to improve it. We do this because:

- The best way we know to learn about a topic is to engage with the people who live and breathe it.
- When it comes to housing vouchers that means working with residents who have experienced housing instability, case managers that support residents with vouchers, DHS staff, DCHA staff, and landlords.

Housing voucher application form

Revise the DCHA housing voucher application packet to make asking for assistance as frictionless as possible. Practically that means a form that:

- Is written at the lowest reading level possible to ensure clarity and comprehension;
- Reduces duplicative questions and information;
- Is visually accessible for those with low vision;
- Incorporates feedback from the residents and case managers who use the form; and
- Helps customers understand what comes next after they submit.

Introduction

Today's Objectives

- Provide an overview of the key changes to the application
- Highlight key features of the application
- Address & answer questions

Introduction

Changes at a high-level

- Improved accessibility and clarity
- Streamlined visual design & clearer instructions
- Consolidated instructions on verification & documentation
- Reduced the number of pages for a complete application

Introduction

Timeline

- All providers started using the new application on **Feb 01**
- DCHA will accept old version of the application until **April 01**



2

Our Process

Our Process

Paper First

**Digital solutions will take time.
Meanwhile, there's a lot we can do with
paper.**

- Paper lets us align with current systems and reduce redundancies.
- Some applicants will continue to prefer or need to fill out their forms on paper.
- Redesigning on paper helps us grapple with difficult decisions about what to include and how without grappling with technological change at the same time.

By the numbers

Discovery

4

Process maps related to distinct resident profiles

4

Observations with residents and case managers

41

Pages audited

~500

Questions & comments

By the numbers

Discovery

4

Process maps related to distinct resident profiles

4

Observations with residents and case managers

41

Pages audited

~500

Questions & comments

Prototyping and Testing

25

User tests with residents

5

User tests with DCHA & DHS staff

22

User tests with case managers and third-parties

15

Real-life pilot applications



By the numbers

DC Housing Voucher Application then and now

	Current forms	New forms
Total pages	41	34
Minimum pages for completion	22	14
Maximum pages for completion	32	23
Average reading level	6-7	4-5
Most common reading level	8	4



2

What's New?



Only for voucher eligibility determination.

Previous packet

APPLICATION FOR HOUSING ASSISTANCE

Effective December 1, 2006, the District of Columbia Housing Authority, Eligibility and Continues Division (ECOD), changed to an appointment only process for accepting applications for housing and updating housing application information. To schedule an appointment to apply for housing or update your application information, please contact the ECOD Appointment Line at (202) 435-3245 between 8:30am-4:30 pm, daily. To check the status of your application, please contact the office at (202) 535-1000.

Revised packet



HOUSING VOUCHER CORE APPLICATION

Everyone applying for any type of housing voucher in DC should fill out this core application. You'll also need to complete a supplement, which we'll enclose with this application.

WHAT IS A HOUSING VOUCHER?

A housing voucher helps you pay your rent. Your eligibility and benefits may depend on your circumstances, such as income, assets, age, dependents, disabilities, and expenses, as well as the

What's New?

Only complete the forms you need.



HOUSING VOUCHER CORE APPLICATION

Everyone applying for any type of housing voucher in DC should fill out this core application. You'll also need to complete a supplement, which we'll enclose with this application.

WHAT IS A HOUSING VOUCHER?

A housing voucher helps you pay your rent. Your eligibility and benefits may depend on your circumstances, such as income, assets, age, dependents, disabilities, and expenses, as well as the type of housing voucher you receive and whether it is federally or locally funded.

HOW IS YOUR DATA USED?

DCHA will primarily use the information in your application to check your eligibility. Review the information release on part 7 to learn more about how DCHA will use and share data about you and other people listed on this application.

MAKE SURE YOUR APPLICATION IS COMPLETE.

First, fill out this core application. Then, follow the instructions in your supplement to gather the documents you need, complete other forms required for your voucher type, and submit.

WE'RE HERE TO HELP.

Please visit dchousing.org if you have questions. If you don't see the answer there, [make an appointment](#) to visit a [DCHA customer service center](#) or call 202-535-1000.

If you are deaf or hard of hearing or if you have a disability, get help with your application by calling 202-535-1000 or emailing ADA504@dchousing.org.

LANGUAGE ASSISTANCE

Get help in other languages by scanning this code.



dchousing.org/language

ይህን ኮድ ስክን በማድረግ በሌሎች ቋንቋዎች እገዛ ያግኙ።

请扫描此代码，以其他语言获取帮助。

Scannez ce code pour obtenir une aide dans une autre langue.

이 코드를 스캔하여 다른 언어로 도움을 받으십시오.

Obtén ayuda con tu solicitud escaneando este código.

Nhận trợ giúp bằng các ngôn ngữ khác bằng cách scan mã này.



LOCAL HOUSING VOUCHER SUPPLEMENT

Follow the steps below to apply for a locally funded housing voucher in DC, also known as the Local Rent Supplement Program (LRSP).

STEP 1: COMPLETE AND SIGN EACH OF THESE FORMS.

- Enclosed** **CORE APPLICATION**
Everyone applying for a housing voucher should fill out the [core application](#) with contact information, household members, income, and more as needed. The applicant must sign.
- Page 2** **PERMANENT HOUSING PROGRAM INFORMATION RELEASE**
Review how the DC agencies offering locally funded vouchers will use and share data about you and other people listed on this application. All adult household members must sign.
- Page 3 - 4** **AUTHORIZATION FOR RELEASE OF INFORMATION/PRIVACY ACT NOTICE**
Review the income information HUD and DCHA may receive to check your eligibility and determine your rent payment. All adult household members must sign.
- Page 5** **STEP 2: GATHER YOUR DOCUMENTS TO SUBMIT WITH YOUR APPLICATION.**
Use the document guide to make sure you have everything you need. If you can't easily get the documents you need, use verification forms instead. You may need to ask someone else—like an employer or school—to fill out a verification.
- STEP 3: SUBMIT YOUR APPLICATION.**
if you're applying with a case manager, they will fill out the fields below and submit your application for you.

Program: PSH TAH Tenant-based
choose all that apply _____ Site-based (referral)

Applicant HHS ID: _____ if they have one

if you're applying without a case manager, you can leave the fields above blank and submit your application by:

Email applicant@dchousing.org
Mail DC Housing Authority, 300 7th St SW, 10th floor, Washington, DC 20024
Drop off Customer Service Center, 625 D Street SW, Washington, DC 20024 (M-F, 9am to 4pm)

WHAT HAPPENS AFTER I APPLY?

DCHA will review your application. You can **speak to your case manager** or call 202-535-1000 to get an update on our progress. We will let you know the result of our review or if we need more information by mail, phone, text, or email. **if you are determined eligible**, DCHA will let you know the next steps. **if you're not determined eligible**, DCHA will let you know why and what you can do next.



FEDERAL HOUSING VOUCHER SUPPLEMENT

Follow the steps below to apply for a federally funded housing voucher in DC, also known as the Housing Choice Voucher Program (HCVP).

STEP 1: COMPLETE AND SIGN EACH OF THESE FORMS.

- Enclosed** **CORE APPLICATION**
Everyone applying for a housing voucher should fill out the [core application](#) with contact information, household members, income, and more as needed. The applicant must sign.
- Page 2** **BACKGROUND CHECK AUTHORIZATION**
Authorize DCHA to run a federally required background check. All adults (18+) must sign.
- Pages 3 - 4** **DECLARATION OF 214 STATUS**
Certify citizenship or immigration status for your household. All adults (18+) must sign.
- Page 5 - 6** **AUTHORIZATION FOR RELEASE OF INFORMATION/PRIVACY ACT NOTICE**
Review the income information HUD and DCHA may receive to check your eligibility and determine your rent payment. All household members must sign.
- Page 7 - 8** **DEBTS OWED TO PUBLIC HOUSING AGENCIES AND TERMINATIONS**
Review what DCHA must report about debts you owe them and a termination of your voucher, as well as your rights. All adult household members must sign.
- Page 9** **STEP 2: GATHER YOUR DOCUMENTS TO SUBMIT WITH YOUR APPLICATION.**
Use the document guide to make sure you have everything you need. If you can't easily get the documents you need, use verification forms instead. You may need to ask someone else—like an employer or school—to fill out a verification.
- STEP 3: SUBMIT YOUR APPLICATION.**
if you're applying with a case manager, they will submit your application for you.

if you're applying without a case manager, you can submit your application by:

Email applicant@dchousing.org
Mail DC Housing Authority, 300 7th St SW, 10th floor, Washington, DC 20024
Drop off Customer Service Center, 625 D Street SW, Washington, DC 20024 (M-F, 9am to 4pm)

WHAT HAPPENS AFTER I APPLY?

DCHA will review your application. You can **speak to your case manager** or call 202-535-1000 to get an update on our progress. We will let you know the result of our review or if we need more information by mail, phone, text, or email. **if you are determined eligible**, DCHA will let you know the next steps. **if you're not determined eligible**, DCHA will let you know why and what you can do next.


Core Application (8-14 pages)

Local Supplement (5 pages)

Federal Supplement (9 pages)



Ground truth on document requirements.

 Local Supplement <i>You must provide some documents or verification forms. Review the table to see which apply to you.</i>			
DOCUMENTS YOU NEED TO SHOW US TO VERIFY YOUR INFORMATION Submit scans, screenshots, pictures, or copies. Keep the originals.			
1. CATEGORY	2. WHO NEEDS THIS?	3. WHAT DOCUMENTS CAN I SUBMIT?	4. I'M MISSING DOCUMENTS.
<i>Asterisks (*) mark categories that are always required. You can skip any others that don't apply to your household.</i>		<i>Submit one document from each row for each household member or income source.</i>	
DC residency*	You	<ul style="list-style-type: none"> Government-issued ID with DC address issued at least 6 months ago; OR One of the following that show you've lived in DC for at least 6 of the last 12 months: <ul style="list-style-type: none"> Paystubs Bank statements Tax records Benefits records A lease 	DC Residency Verification
Identity*	All adults (18+) in your household	Government-issued photo ID (unexpired)	Self-certification AND current photo
Age*	Everyone in your household of any age	<ul style="list-style-type: none"> Birth certificate; OR Baptismal certificate; OR Government-issued ID or document with name and date of birth 	Self-certification
Social security number (SSN)	Everyone in your household who has an SSN	<ul style="list-style-type: none"> Social security card; Letter from Social Security Administration (SSA) stating that you have an SSN; OR SSA benefit award letter 	Self-certification
Student status	Adult (18+) full-time students in your household	Enrollment letter for current or next school year	School Verification (adults 18+)
Dependent status	Children (under 18) in your household enrolled in kindergarten through 12 th grade	<ul style="list-style-type: none"> Enrollment letter for current or next school year with child's and guardian's names; OR Verifications of benefits (e.g. TANF/SSA) received on behalf of the dependent 	Self-certification
Employment income	Adults (18+) in your household working for money, including informal or odd jobs	<ul style="list-style-type: none"> Employment letter with start date, expected weekly hours, pay, and job title; OR Most recent paystubs covering 6 weeks 	<ul style="list-style-type: none"> Self-employment Statement; Employer Verification; OR Self-certification
Non-employment income	Household members of any age receiving: <ul style="list-style-type: none"> TANF Pension Alimony Scholarships Child support Unemployment Disability income Social security / SSI Any other regular money you receive 	<ul style="list-style-type: none"> Most recent benefit letter; Most recent monthly or quarterly statement; Court-issued child support history; OR Award letter with the name and contact information for the institution and amount 	<ul style="list-style-type: none"> Monetary Contributor Verification; OR Self-certification
No income	Adult(s) (18+) with no income from any source	None	Zero Income Statement (notarized)



Answer each question once.

**Current packet,
Page 7**

SECTION 2: HOUSEHOLD COMPOSITION							
Please list the legal names of all of the people who live with the Head of Household. Start with the Head of Household, then spouse or co-head, then minors (oldest to youngest), and then any other adults.							
Fam. Mem.	Legal Names	Relation to Head	Sex (M or F)	Birth Date	Occupation or School Name	Soc. Sec #	Birth Place (City, State)
1.		Head of Household					
2.							
3.							

**Current packet,
Page 16**

Household Information:					
First list applicant, the co-applicant and all children (who will live with you) in order of age starting with the oldest. Then list all others who will live with you.					
	First and Last Name	Relationship	Date of Birth	Sex M/F	Social Security # of All Household Members 6 years of age or older
1.		Applicant			
2.		Co-Applicant			
3.					



Answer each question once.

Revised Packet

PART Core Application *All applicants complete Parts 1-8.*

2 WHO WILL LIVE WITH YOU?

List everyone who will live with you, **including you and your co-applicant** if you have one. List for yourself. **Everyone you list is part of what we'll call your household.**

Full name* <i>as on their social security card, if they have one</i>	Relationship to the applicant*	Date of birth* <i>month/day/year</i>	Sex* – as on current birth certificate or ID if they have one	This person... <i>check box and submit proofs for all that apply</i>	Soc (SSN) have
1. <input style="border: 1px solid red;" type="text"/>	self	<input type="text"/> <input type="text"/> <input type="text"/>	<input checked="" type="checkbox"/> Female <input checked="" type="checkbox"/> Male	<input type="checkbox"/> has a disability <input type="checkbox"/> is a full-time student	
2. <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> has a disability <input type="checkbox"/> is a full-time student	
3. <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> has a disability <input type="checkbox"/> is a full-time student	
4. <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> has a disability <input type="checkbox"/> is a full-time student	
5. <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> has a disability <input type="checkbox"/> is a full-time student	
6. <input type="text"/>		<input type="text"/> <input type="text"/> <input type="text"/>	<input type="checkbox"/> Female <input type="checkbox"/> Male	<input type="checkbox"/> has a disability <input type="checkbox"/> is a full-time student	

For more space, continue in Part 14.



No math required.

PART Core Application *All applicants complete Parts 1-8.*

3 WHAT INCOME DOES YOUR HOUSEHOLD HAVE?

Tell us about all income your household received in the past 12 months from any source. **See examples below.**

NO INCOME? Check this box and leave the table blank.

My household does not have income from any source – complete a [zero-income statement](#)

Full name – who receives this income?	Employer or other source	Amount – before taxes or deductions	Frequency – how often do they receive this amount?	Do they still get income from this source?
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.

For more space, continue in Part 14.

GATHER PROOF OF INCOME.

Check the document guide in your application supplement to make sure you have what you need to verify your income.

WHAT COUNTS AS INCOME?

List all **employment income for adults (18+)** in your household who are working for money, including temporary, contract, odd jobs, as well as tips, self-employment, and unemployment insurance.

Then, list **non-employment income for household members of any age**, like scholarships, TANF, social security, retirement, child support, alimony, disability, workers' compensation, and veteran's benefits. Do not include one-time payments like inheritances, lottery winnings, and insurance settlements. If you're not sure, include it.

WHY REPORT INCOME I DON'T GET ANYMORE?

Report your income correctly and completely to avoid delays when we review your application. If you don't expect to receive income from a source anymore, mark "No, I don't" AND submit a document, like a termination letter, to show that the income has stopped. You must report any changes to your income within 30 days.



Follow wayfinding cues.

PART

3

Core Application

All applicants complete Parts 1-8.

WHAT INCOME DOES YOUR HOUSEHOLD HAVE?

Tell us about all income your household received in the past 12 months from any source. **See examples below.**

NO INCOME? Check this box and leave the table blank.

My household does not have income from any source – complete a [zero-income statement](#)

Full name – who receives this income?	Employer or other source	Amount – before taxes or deductions	Frequency – how often do they receive this amount?	Do they still get income from this source?
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.
		\$	<input type="checkbox"/> Weekly <input type="checkbox"/> Every two weeks <input type="checkbox"/> Monthly <input type="checkbox"/> _____	<input type="checkbox"/> Yes, they do. <input type="checkbox"/> No, they don't.



Use screening questions to skip sections.

PART

Core Application

All applicants complete Parts 1-8.

4

WHAT ASSETS DOES YOUR HOUSEHOLD HAVE?

Assets include money in bank accounts and property you own. We may need more information on your household's assets—if \$15,000 or more—to determine your eligibility and rent payment.

Think about your checking and savings accounts, annuities, credit union shares, savings bonds, real estate, mobile homes, stock, bonds, and other investments.

When you add up all the assets **owned by adults (18+)** in your household, is the value **\$15,000 or more**?

Yes – *complete part 9* No

What's New?

What Hasn't Changed

- HUD Forms
- Document requirements
- Submission process



3

Pilot Feedback



The form is easy to use and clear to understand

We gathered both positive feedback and helpful learnings to incorporate in the final forms:

- Form is easier to use and quicker to review
- There is less redundancy, which makes it quicker to go through:
 - Case managers noted: ***“There’s no space for mistakes”*** and ***“There’s less room for error”***
- Respectful and trauma-informed language

Application completion times

10-20 mins

Time it took to complete individual applications

30-45 mins

Time it took to complete family applications

Anecdotally, this is **half the time it took to complete** compared to before.

Pilot Feedback

Adaptations for roll-out

- Clarified supporting documentation & verification form submission
- Clarified instructions on the level of detail needed to provide
- Updates to form functionality
- Close observation of family applications



5

Next Steps



6

Q&A

Notes on LRSP Application Update



Presentation Notes:

- ❖ If you're interested in learning more about the discovery research, you can read our report on that work here:
https://thelabprojects.dc.gov/s/Final-Report-Opportunities-to-Improve-DCs-Housing-Voucher_Feb2024.pdf
- ❖ If anyone has more questions on the application forms, please feel free to reach out to us at voucherformhelp@dc.gov

Notes on LRSP Application Update



Feedback/ Q&A:

- ❖ **Q (BH, Everyone Home DC):** Over all our staff has had great things to say about the new application, something that has come up recently though is the drop down options used for entering dates is formatting weirdly and making it hard to read the numbers, we've even got a couple applications bounced back to us from DHS/DCHA because of this, is it possible to update that by removing the drop downs or making the font size smaller so it fits better. The form from this website <https://dhs.dc.gov/page/housing-voucher-application-forms> is still hard to see the numbers
 - **A (from NM, Lab):** Thanks for letting us know. We will try to see what is going on there.
- ❖ **Q (RW, PFFC/CEWG):** How will these new applications help update people who have been on the waiting list where they are in the process?
 - **A (from NM, Lab):** This form is to determine eligibility for those who are pulled from the waitlist and/or matched to voucher, not an invitation to join the waitlist. The Lab will continue working with DHS to clarify language when individuals are matched to a voucher.
 - **A (from HG, DCHA):** 2013 was the time we stopped taking new applications from the waiting list and did outreach to determine active list. In the last year, have been pulling from the voucher waiting list for federal vouchers.

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. **Systemwide Check-In & Partner Updates (40 mins)**
 - a) Voucher Application Update – The Lab@DC (15 mins)
 - b) **Rent Reasonableness – DCHA Updates (25 mins)**
 - c) Central Unit Repository – DHS Updates (time permitting)
- III. Discussion Items (30 mins)
- IV. Announcements & Reminders (as needed)
- V. Summary & Adjournment (5 mins)

Notes on Rent Reasonableness/DCHA Updates



DCHA Presentation:

❖ **Presenter:** Hammere Gebreyes

❖ **Topical Updates:**

➤ Schedule of Landlord

Engagements: <https://www.dchousing.org/wordpress/landlords/landlord-town-halls/>

Notes on Rent Reasonableness/DCHA Updates



Feedback/Comments/Q&A:

- ❖ **Ms. Naomi (PFFC/CEWG):** How many people have been housed this year in 2024?
 - A (from AG, DCHA):
- ❖ **Ms. Naomi (PFFC/CEWG):** Has there been an increase in DCHA applications process since migrant's influx? How will they be prioritized?
 - A (from AG, DCHA):
- ❖ **RW (PFFC/CEWG):** 1/3 of all rental houses in Washington DC should be made affordable for low-income People.
- ❖ **BH (Everyone Home DC):** When DCHA runs a rent reasonableness standard do they verify that it isn't just more units in the same building achieving that rent price? I checked a studio unit in NW and the only comparable it pulled were all from the same building.
- ❖ **KJR (Mary Elizabeth House):** Is this calculator available for owners to use before we pursue a final reasonableness determination?
- ❖ **Ms. Naomi (PFFC/CEWG):** What is DCHA doing to inform the community and DC residents about Rent Reasonableness and it's details, besides showing up here at ICH?

DELIBERATIVE PURPOSES ONLY | SEND COMMENTS/QUESTIONS TO ICH.INFO@DC.GOV

Notes on Rent Reasonableness/DCHA Updates



Feedback/Comments/Q&A:

- ❖ **Q from RB (PFFC/CEWG):** how do you determine if the amenities a landlord is reporting is accurate?
 - **A (from AG, DCHA):**
- ❖ **Ms. Umi (PFFC/CEWG):** Concerns on integrity of submissions regarding unit sizes and pricing configurations, especially regarding [this article](#). What is the monitoring or accountability process on this?
 - **A (from AG, DCHA):** There are some concerns and inaccuracies in the article, so we are focused on disseminating correct information. We will be sharing updated information soon.
- ❖ **Q from SC (COH):** We (Community of Hope) have some specific examples/experiences to share from our use of the database that have resulted in discrepancies in some rent determinations, where could we send those to help inform the process?
- ❖ **Q from LP (Miriam's Kitchen):** Thanks for the presentation. Would it be possible to lock in the findings of the rent reasonableness rate for an amount of time, say 60 days, so that case managers and clients can apply with confidence? Even with the tool, whether the unit is rent reasonable can change and this leads to distrust and exhaustion and having to start over again.
- ❖ **Q (SJ, Central Union Mission):** When there is no record of a birth certificate for clients and we are given a letter of search which is notarized, will DCHA accept this or what would be next steps? This comes up with older clients as well as some born outside of the country. Thank you

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. **Systemwide Check-In & Partner Updates (40 mins)**
 - a) Voucher Application Update – The Lab@DC (15 mins)
 - b) Rent Reasonableness – DCHA Updates (25 mins)
 - c) **Central Unit Repository – DHS Updates (time permitting)**
- III. Discussion Items (30 mins)
- IV. Announcements & Reminders (as needed)
- V. Summary & Adjournment (5 mins)

Department of Human Services
Central Unit Repository

Username or Email

Password

Log In

[Forgot your password?](#)

Environment: Staging

[Register \(For Landlords/Property Managers/Realtors\)](#)

For CUR Managers, Case Managers, and Housing Navigators, you must submit the [User Agreement](#) to create a Profile.

The CUR opened to landlords in January and to case managers/housing navigators in February.

Interested in becoming a registered user? Please contact curhelps@dc.gov.

Notes on Central Unit Repository/DHS Updates



Feedback:

❖ **FL: ...**

Q&A:

❖ **Q (FL): ...**

❖ **A (from Agency/Org): ...**

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. Systemwide Check-In & Partner Updates (40 mins)
- III. **Discussion Items (30 mins)**
 - a) **Annual Priorities & Projects for CY 24 – 25 (25 mins)**
 - b) Annual Calendar (5 mins)
- IV. Announcements & Reminders (as needed)
- V. Summary & Adjournment (5 mins)

Purpose & Background/Context



Purpose

- ❖ Orient the ICH Housing Solutions CMTE to the proposed
 - Annual Priorities & Projects
 - Annual Calendar

Background or Context

- ❖ Annual Priorities/Projects and an Annual Calendar will focus the work of ICH forums.
 - They are essential components to Workplans.
 - Homeward DC 2.0 requires that each CMTE and WG of the ICH develop Workplans.
- ❖ Priorities are informed by feedback received to date in areas of:
 - Identifying system needs
 - Managing/expanding capacity
 - Expediting exits
 - Maintaining/improving quality of services

ICH Work Plan Components:

- **Priorities/Projects**
- **Deliverables**, including
 - Analysis/synthesis of feedback and available data (in the form of a brief or handout)
 - Development of job aides, resource guides, etc.
- **Milestones and metrics for**
 - ICH forums/work
 - System-level, funder-level, and program/provider-level
- **Calendar:**
 - Annual Meeting
 - Project Deadlines & Updates

Proposed Priorities



1. Focusing efforts to coordinate with DCHA
2. Maximizing Utilization/Occupancy of Dedicated Consolidated RFP Units Filled via CAHP
3. Expanding the capacity of owners/developers to leverage the Consolidated RFP process and create the site-based interventions
4. Evaluating opportunities for expanding affordable and fair housing in the District

1. Coordination with DCHA



Proposed Projects:

- ❖ Understanding baseline data related to the housing process under DCHA's purview
- ❖ Identifying options for streamlining the housing process under DCHA's purview, including eligibility determination, the new process for determining rent reasonableness, inspections, and lease-up.
- ❖ Expanding access to housing resources by prioritizing families and individuals experiencing homelessness on the HCVP and Public Housing waitlists, which likely requires supporting
 - Outreach and engagement efforts and
 - Connections to the appropriate community-based supports and services to ensure families/individuals are adequately supported in housing.

2. Maximizing Units Filled via CAHP



Proposed Projects:

- ❖ Understanding demand, especially for higher levels of need, but significant constraints in taking advancing of these units
- ❖ Monitoring overall utilization and occupancy,
- ❖ Ensuring units are matched via CAHP, and
- ❖ Expediting lease up to minimize vacancies and maximize occupancy

+++++

3. Expanding Capacity for Consolidated RFP



Proposed Projects:

- ❖ Mapping homeless services and ensuring our constituents (including developers/owners/property managers) understand
 - the programs/interventions and how they are supported, especially related to Case Management, and
 - how dedicated units will be filled, especially related to the Coordinated Assessment and Housing Placement (CAHP) process;
- ❖ Supporting minority owners/developers and faith-based/mission-driven organizations to successfully participate in and create more site-based housing dedicated to homeless services, and
- ❖ Incentivizing the creation of new types of dedicated housing, including
 - PSH Plus – which envisions higher levels of care for clients that need more than PSH Case Management services,
 - Dedicated Deeply Affordable Housing – which envisions minimal services for clients who are scoring for RRH, AND
 - House-sharing

++++

Feedback from Co-Chairs/Core Team:

- ❖ Understanding the current state and challenges related to lending/refinancing, insurance and security, and zoning. Integrating findings/observations into our efforts to support developers take advantage.
- ❖ Exploring opportunities to support landlords and partners struggling with tenants that need more than the dedicated case management supports/services delivered.
- ❖ Exploring options for moving towards an open and rolling Consolidated RFP Process.



4. Opportunities for Expanding Affordable & Fair Housing

Proposed Projects:

- ❖ Engaging the Office of Planning (OP) related to improve understanding of housing instability amongst DC residents
- ❖ Evaluating the impact of COVID and lessons learned as the City focuses on revitalizing Downtown, including Gallery Place/Chinatown, given the proposed move of Monumental Sports and Entertainment, and
- ❖ Understanding and supporting efforts to promote Fair Housing and racial equity and inclusion.

++++

Feedback from Co-Chairs/Core Team:

- ❖ Understanding and evaluating the call for Social Housing
- ❖ Exploring homeownership opportunities for people experiencing homelessness, including leveraging Accessory Dwelling Units (ADUs).
- ❖ Updates to TOPA, especially focusing on anti-displacement at the lowest income levels.

Approach



Leadership Slate

Significant support in

- ❖ Establishing a work plan and meeting goals/agendas based on deliverables and milestones/metrics
- ❖ Advancing the work at their agency/organization and
- ❖ Presenting updates to highlight their contributions

Workgroup Members:

Inform recommendations by

- ❖ Providing immediate feedback
- ❖ Identifying new/emerging concerns
- ❖ Tracking shifts in the landscape

ICH Work Plan Components:

- **Priorities/Projects**
- **Deliverables**, including
 - Analysis/synthesis of feedback and available data (in the form of a brief or handout)
 - Development of job aides, resource guides, etc.
- **Milestones and metrics for**
 - ICH forums/work
 - System-level, funder-level, and program/provider-level
- **Calendar:**
 - Annual Meeting
 - Project Deadlines & Updates

Notes on Annual Projects & Priorities



Feedback/Q&A:

- ❖ **SC (Jaydot):** These are great! Very happy to see #2 and #3. Regarding #3, there are several processes within DHS and DCHA that will need to shift in order to incentivize developers to develop site-based PSH. Right now, it's often still a slow, and thus expensive, process so if we want to prioritize this, we need to make it easier for them to do so.
- ❖ **GC (Access Housing):** Renovation of existing housing units?
- ❖ **RW (PFFC/CEWG):** I would hope that we could focus on how to get DHCD DCHA DHS and DOPS to better work together.
- ❖ **Ms. Naomi (PFFC/CEWG):** About shared-housing, place residents within Buildings that have vacant units! House residents in empty, standing Buildings. Renovate empty standing buildings for homeless, namely Blacks, residents. Immigrants should wait their turn to be housed, as well.
- ❖ **RB (PFFC/CEWG):** Which priorities support goal 12 housing as right and what areas will this group tackle what is Included in that goal?
 - **A (from TS, ICH):** Absolutely, this is part of proposed priority #4 - Evaluating opportunities for expanding affordable and fair housing in the District.

Notes on Annual Projects & Priorities



Feedback/Q&A:

- ❖ **Q (Ms. Naomi, PFFC/CEWG):** 3 to 4 years in question, topics were currently discussing, Wow!
 - **A (from SF, NHT):** There have been some wins in the last few years, but the now we are in a different environment and landscape. As the funding side changes, we need to be ready to change with it.
- ❖ **RW (PFFC/CEWG):** It has been reported that there are thousands of Vacant rentals in DC that People of low income can't get into.
 - **A (from TS, ICH):** We do not have jurisdiction over the units that are not subsidized by the District or via the Consolidated RFP, but do recall we have talked about this in the past.

Follow Up Responses from Email



- ❖ **Email from SC:** Following up on my comment, below are some of my suggestions to adjust processes within DHS and DCHA to ensure developing site-based PSH is attractive to developers. These are focused specifically on expediting the *initial* lease-up of new site-based PSH buildings, as that's when the most money is on the line for developers trying to meet tax credit deadlines and sets the tone for the financial viability of the project into the future.
 - **(DHS) Refer 2 people for each unit initially.** Based on the data I've collected from past site-based PSH lease ups, only about 60% of people referred end up moving in. DHS has been resistant to providing more than 1:1 referrals, but doing so initially poses little risk to those being referred, as many will not move forward for various reasons, and it helps ensure that we're not stuck trying to rush referrals at the end or risk missing the tax credit deadline and thus costing the project a bunch of money.
 - **(DCHA) Assign ONE (or two) eligibility specialist to review all LRSP applications for a particular development.** Right now these applications are still assigned like any other, meaning we might have 5-6 different people reviewing applications for one building, making coordination difficult.
 - **(DCHA) Work with DHCD to align Universal Federal Accessibility Standards (UFAS) and ADA inspection criteria, and conduct the UFAS inspections asap** to allow ample time for corrections, if needed. I have seen so many site-based UFAS unit lease-ups held up (often for *months*) because the UFAS units failed DCHA inspection, even after passing DHCD inspection.
 - **(DCHA) Extend initial inspection validity to 90+ days.** DCHA has held firm that all unit inspections are only valid for 30 days, which puts developers in a tough spot when someone's voucher application is approved on day 31 and it takes them another 1-2 weeks to get the unit re-inspected by DCHA. Given that we're talking about brand new units that have not been occupied since it was last inspected, DCHA amending this timeline would save everyone (including DCHA) time and help us move folks in faster.
 - And one comment that relates more so to priority #2 about maximizing occupancy in CAHP funded projects (which I am shamelessly copy/pasting from what we shared with Street Sense in January)... in our continued work on the development and operation of unit-based PSH apartments in District-funded affordable housing projects, we are seeing unusually high vacancy rates for unit-based PSH studio apartments. Our observation is that, given the flexibility, many single adult PSH consumers understandably opt for *tenant-based* vouchers that will allow them to rent a studio or a one bedroom apartment. This is in large part because nothing within our current system incentivizes people to choose a unit-based studio; such incentives could include quicker processing times or the opportunity to convert their unit-based voucher to tenant-based after a set period of time.
- ❖ **Email from oelemoso@hotmail.com:** 2/1/2024 article: <https://washingtoncitypaper.com/article/662516/d-c-housing-authoritys-rent-reasonableness-tool-is-susceptible-to-fake-online-ads-leading-to-inflated-voucher-payments/>. Just as we feared rental offices are flooding. [affordablehousing dot com](https://www.affordablehousing.com) with fake ads for apts and houses to inflate rent and justify rent increase. Is there a penalty for doing this? What is that penalty? Why is DCHA not at minimum checking with their own internal information for the composition and amenities for units? Is DCHA physically in person checking units for bedrooms and amenities because it is clear property owners are lying to make money. For example they claim there is in unit laundry when in reality there is a laundry room in the basement.
- ❖ **Email from LP:** Would it be possible to lock in the findings of the rent reasonableness rate for an amount of time, say 60 days, so that case managers and clients can apply with confidence? even with the tool, whether the unit is rent reasonable can change and this leads to distrust and exhaustion and having to start over again.

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. Systemwide Check-In & Partner Updates (40 mins)
- III. **Discussion Items (30 mins)**
 - a) Annual Priorities & Projects for CY 24 – 25 (25 mins)
 - b) **Annual Calendar (5 mins)**
- IV. Announcements & Reminders (as needed)
- V. Summary & Adjournment (5 mins)

2024 Schedule: HSG Solns CMTE



- Typical Meeting Cadence:
3rd Mondays from 2 – 3:30 pm
- Strategic breaks proposed throughout the year for catch up and ICH dedicated report writing.
- Documenting shifts in the landscape throughout the year to inform Annual Update and legislated mandates.

Month	Date	Notes
January	01/15	Break due to holiday schedule.
February	02/26	Shift to 4 th Monday to accommodate shift from Presidents' Day holiday.
March	03/18	Review of Housing Insecurity Study
April	04/15	Goal: Review of Agency Budgets To inform Comments to the Mayor's Proposed Budget.
May	05/20	Proposed Break.
June	06/17	
July	07/15	Break so ICH Team can focus on 6-Month Review of Annual Update.
August	08/19	
September	09/16	Break due to proximity to Full Council meeting. Logistics Flag: Sept. has 5 Mondays, consider moving back one week.
October	10/21	
November	11/18	Proposed Break.
December	12/16	

Notes on Annual Calendar



Feedback:

❖ **FL: ...**

Q&A:

❖ **Q (FL): ...**

❖ **A (from Agency/Org): ...**

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. Systemwide Check-In & Partner Updates (40 mins)
- III. Discussion Items (30 mins)
- IV. **Announcements & Reminders (as needed)**
 - a) DC Council: Performance Oversight Hearings Schedule
 - b) DHS: Central Unit Repository ***NEW***
 - c) DSLBD: The Aspire Incubator Program
 - d) DSLBD: The Dream Grant Pitch Program
 - e) ICH: Open Positions Announcement ***NEW***
 - f) Mayor Bowser: Annual Budget Engagement Forums ***NEW***
 - g) MWCOCG: Regional Fair Housing Plan
 - h) OSSE: New Funding For District's Advanced Technical Center ***NEW***
 - i) TCP: Open Positions Announcement ***NEW***
 - j) TGI: NOFO Reviewers ***NEW***
- V. Summary & Adjournment (5 mins)



DC Council: Performance Oversight Hearings

Please find the schedule of all (*)Agency Partners and relevant hearings to the work of the ICH. For locations, online viewing, and to sign up to testify go to dccouncil.gov

DC Council Committee on	Agency	Date	Time
Facilities & Family Services	*Dept of General Services (Public Witnesses)	Monday, February 26th	9:30 AM – 1:30 PM
Executive Administration & Labor	*Dept of Employment Services (Govt Witnesses)	Tuesday, February 27th	1 PM – 5 PM
Whole	*Office of the State Superintendent of Education (Public Witnesses)	Wednesday, February 28th	9:30 AM – 6 PM
Housing	DC Housing Finance Agency, *Interagency Council on Homelessness, *Dept of Human Services	Thursday, February 29th	9:30 AM – 6 PM
Facilities & Family Services	*Dept of General Services (Govt Witnesses)	Thursday, February 29th	2 PM – 6 PM
Whole	*Office of the State of Superintendent of Education (Govt Witnesses)	Friday, March 1st	9:30 AM – 6 PM

DHS Central Unit Repository ***NEW***

LIST YOUR UNITS HERE TODAY!

Are you a housing provider with available units
in the District of Columbia?

Do you want to help end homelessness?

If so, the District of Columbia's homeless services system Central Unit Repository (CUR)
is now LIVE and accepting vacant units for immediate posting!

Please share your unit(s) to help house District residents with a voucher or rental
subsidy by uploading your unit(s) today! Thank you for your consideration and we
look forward to our continued partnership.

Need more information on how to get started with the Central Unit Repository?

Please see the following links below.

Still have questions? Please submit your inquiry via the CUR's questions tracker
or e-mail curhelps@dc.gov directly for more information.



DSLBD: The Aspire Incubator Program

Overview

- ❖ The 2024 Aspire Incubator Program is a part of the Bowser Administration’s continued investment in and support of local businesses.
- ❖ Through the Aspire Incubator Program, which has awarded approximately \$750,000 over the past three years, entrepreneurs have access to a comprehensive range of resources, including mentorship, guidance, and educational training to help turn their business ideas into reality.

Aspire Incubator Program Overview:

- ❖ The 2024 Aspire Incubator Program will support 20 DC residents who are returning citizens or justice-impacted individuals looking to start or grow a business.
- ❖ Participants in the Aspire Incubator Program will benefit from a community of support, and up to \$5,000 in stipends for completing various business development milestones, covering planning, regulatory compliance, finance, and public speaking.
- ❖ **Apply by March 1, 2004 at dslbd.dc.gov/weaspire**



DSLBD: The Dream Pitch Program

Overview

- ❖ The 2024 Dream Grant Program is part of the Bowser Administration’s continued investment in and support of local businesses.
- ❖ The Dream Grant Pitch Program provides financial and technical assistance to entrepreneurs from Wards 7 and 8 and provides a platform to develop the skills needed to run a successful business; over the past three years, local entrepreneurs have received approximately \$1.5 million in Dream grants.

Dream Pitch Grant Program Overview:

- ❖ At the heart of the program is the Dream Pitch Competition, offering participants a platform to present their businesses to a panel of judges. The competition includes pitch awards of up to \$7,500. The program spans seven years and focuses on business pitching, accounting and bookkeeping, marketing and branding, and mentorship opportunities.
- ❖ **Apply by March 1st at dslbd.dc.gov/dreampitch**



ICH: Open Positions ***NEW***



The ICH is hiring for two positions! Application window closes on 02/26.

- ❖ **Special Advisor Participatory Planning and Strategic Communications**
 - **Focus:** responsible for planning, developing, and communicating the ICH’s vision, mission, strategic planning initiatives, and activities both internally throughout the District, as well as externally to the general public through media, various constituencies, and municipal entities for the agency.
 - Apply [here](#).

- ❖ **Special Advisor for Integrated Care Strategies**
 - **Focus:** to improve health outcomes, equity, and continuity of care by implementing the relevant goals, objectives, strategies, and activities outlined in Homeward DC 2.0, the strategic plan for preventing and ending homelessness.
 - Apply [here](#).



Mayor Bowser: Annual Budget Engagement Forums ***NEW***

Overview

- ❖ Mayor Muriel Bowser is inviting residents to join her at the annual Budget Engagement Forums. For the tenth year in a row, the forums will give residents the opportunity to share their values and priorities with the Mayor before she sends her Fiscal Year 2025 budget to the Council.
- ❖ At the forums, residents will receive an overview of the current budget environment, hear from other residents about their priorities, and participate in small group discussions about how the Mayor should allocate funds.
- ❖ Residents can learn more and register for all upcoming budget engagement forums on budget.dc.gov.

Date/Time	Location	RSVP Link
Saturday, February 24th at 11:00 AM	Deanwood Community Center (1350 49th St, NE)	eventbrite.com/e/fy-25-budget-engagement-forum-deanwood-tickets-840160983117
Wednesday, February 28th at 11:00 AM (Focus on Senior Citizens)	TeleTownhall: Watch parties at all Senior Centers. Call In (844) 881-1314	eventbrite.com/e/fy-25-senior-budget-engagement-town-hall-tickets-840168646037
Wednesday, February 28th at 5:30 PM	Brookland Middle School (1150 Michigan Ave, NE)	eventbrite.com/e/fy-25-budget-engagement-forum-brookland-tickets-840167081357
Thursday, February 29th at 5:30 PM (Focus on Gen-Z)	Watch online at mayor.dc.gov/live or on Mayor Bowser's Facebook or X	eventbrite.com/e/fy-25-gen-z-budget-engagement-online-forum-tickets-840170030177

MWCOG: Regional Fair Housing Plan



Eight Area Governments Finalize Regional Fair Housing Plan

- ❖ COG announced the completion of the Regional Fair Housing Plan, with the eight participating jurisdictions submitting their portions of the plan to the U.S. Department of Housing and Urban Development in December.
- ❖ The plan includes:
 - Analysis of impediments to fair housing choice across the region and provides
 - Strategies to increase access to safe and affordable housing,
 - Increase investment and resources in priority areas, and
 - Create more inclusive communities.
- ❖ COG will now support jurisdictions as they seek to implement the strategies identified in the plan to prevent housing discrimination and address the root causes of housing inequity in the region.
- ❖ Link to the plan - [Regional Fair Housing Plan](#)



OSSE: New Funding For District's Advanced Technical Center *NEW*

Overview

- ❖ The Office of the State Superintendent of Education (OSSE) received a \$4.1M Career Connected High School Grant from the Biden-Harris Administration to expand access to the District's Advanced Technical Center (ATC).
- ❖ The initiative offers dual-credit Career and Technical Education (CTE) courses in high-demand industries to students citywide, including
 - Advanced & Career Ready Internships,
 - General Nursing Program, and
 - Cybersecurity Program.

For more information check out <https://osse.dc.gov/service/career-and-technical-education-cte>



Advanced Technical Center


OSSE is committed to ensuring DC learners have access to robust and sustainable pathways to a fulfilling career and life by reimagining high school and providing relevant and accessible postsecondary programming. In the 2022-23 school year, OSSE launched the Advanced Technical Center (ATC), the District's first citywide hub for Career and Technical Education (CTE) programming. The ATC enables high school students from across the city to earn college credits and industry certifications while remaining enrolled in their DC public school or public charter school. The ATC's dual enrollment programming prepares students for careers in high-skill, high-wage, in-demand disciplines, such as cybersecurity and general nursing. In Fall 2023, the ATC moved to its new, permanent home: a \$10.3 million facility at Penn Center that includes state-of-the-art science and technology labs for students.

IMPACT METRICS

- In the 2023-24 school year, the ATC is serving nearly 200 students from across the city, representing 15 high schools
- Students who took classes at the ATC in the 2022-23 school year attended nearly 13 more days of school than their peers who did not
- During the 2022-23 school year, students attending the ATC earned a total of 740 college credits – worth approximately \$570,000 in tuition – at no cost to students or their families
- 80 percent of students who completed their first two CTE courses during the inaugural year at the ATC returned for the 2023-24 school year

The Advanced Technical Center to me is another place to call home. Here we learn how to operate in the real world. This opportunity is life changing at free at cost. So far, I've learned the basics of nursing and learning how to actually care for a patient. Overall, the Advanced Technical Center is life changing and an eye-opening experience from teachers, classmates to staff.

– Brandon Lemons Jr., 11th grade student at Friendship Collegiate Academy, first year general nursing pathway



osse.dc.gov

@OSSEDC @osse.dc

(202) 777-4438

GOVERNMENT OF THE DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

KEY ACTIVITIES

- Construct and open the new ATC at Penn Center, featuring a new welcome center and sophisticated science and technology labs
- Partner with faculty from Trinity Washington University and the University of the District of Columbia to offer coursework within two CTE programs of study, nursing and cybersecurity
- Connect students to paid internships and help them explore post-secondary college and career options
- Transport eligible students to ensure they have safe and timely access to the center when transitioning among the ATC, their high school and home


TOTAL INVESTMENT AMOUNT

- \$4.4 million over three years in federal stimulus COVID-19 recovery funds (American Rescue Plan Treasury and Elementary and Secondary School Emergency Relief Funds), in addition to \$10 million in capital funds for Penn Center renovation

The Advanced Technical Center (ATC) has been an invaluable resource for me as a freshman. It has provided me with the opportunity to explore my interests and discover what I might like to pursue as a career in the future. In particular, my cybersecurity class has instilled in me the importance of maintaining a secure online presence. This newfound caution has not only benefited me personally but has also empowered me to educate others on the significance of cybersecurity. Overall, the ATC has been an enriching experience, and I eagerly anticipate each opportunity to expand my knowledge and skills.


– Daymawit Addis, 9th grade student at Bell High School, first year cybersecurity pathway

LEARN MORE about OSSE's investments to reimagine postsecondary pathways:




bit.ly/SPReimaginePathways

LEARN MORE about OSSE's FY23-25 strategic plan:



bit.ly/SPBuildFutures

LEARN MORE about Career & Technical Education (CTE) in DC:



careertechdc.org

OSSE: New Funding For District's Advanced Technical Center *NEW*

For more information, visit: <https://osse.dc.gov/service/career-and-technical-education-cte>



Cybersecurity Program

The Cybersecurity program of study at the Advanced Technical Center (ATC) will prepare you for entry-level technical and professional careers related to protecting and defending information and systems.

WHAT WILL I LEARN?

- How to monitor and create information systems used around the world
- Discover weaknesses in databases, networks, hardware, firewalls, and encryption

WHERE CAN I WORK?

- This pathway is a fast-growing field in the public and private sectors.
- Cybersecurity professionals can work for local, state, and the federal government, the military, or major private sector companies like Amazon, Meta, or Google.
- Technology and the need to keep our data secure will always have a place in our future. Whether you plan to live in DC or across the world, IT jobs can be performed from anywhere.

WHAT CTE COURSES WILL I TAKE AT THE ATC?

- Fundamentals of IT and Cybersecurity I
- Internetworking Technologies
- Digital Forensics
- Network Defense and Counter Measures

WILL I RECEIVE COLLEGE CREDITS?

- Yes! All of our courses are dual credit. You will earn 15 college credits from the University of the District of Columbia and 4 high school credits toward graduation.

HOW WILL I ADVANCE MY CAREER?

- Most cybersecurity careers require some additional postsecondary training from certifications to an associate degree.
- During your first year at the ATC, you will earn the entry-level CompTIA IT Fundamentals certification. During your last course, you will earn the CompTIA Security+ certification.

IS THERE AN INTERNSHIP?

- Yes, you will participate in two paid internships through this pathway.

HOW MUCH CAN I MAKE?

\$119,038* per year | \$57.23 per hour

*Average for Washington, DC metro area

HOW DO I GET STARTED?

- Enrollment for the ATC opens in December each year. Students must be starting in ninth, 10th or 11th grade to enroll.




Talk to your school counselor or fill out this interest form today!
tinyurl.com/osse-atc-sign-up




osse.dc.gov
(202) 727-4436

@osse.dc
@OSSEDC

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DC MURIEL BOWSER, MAYOR



Advanced & Career Ready Internship Programs




OSSE is committed to ensuring DC learners have access to robust and sustainable pathways to a fulfilling career and life by reimagining high school and providing relevant and accessible postsecondary programming. This includes programs like the Advanced Internship Program (AIP) and Career Ready Internship (CRI), which provide hundreds of DC high school students with paid school-year and summer internship opportunities that count for school credit, are aligned to their career and technical education (CTE) coursework and are in high-demand career fields such as engineering, information technology and health science. A recent effort by Bain & Company on behalf of CityWorks DC found that students who had access to career supports such as connections to employers, exposure to careers, and professional counseling tended to earn wages that were 20 percent higher than their peers who did not have access to these types of programming. The AIP and CRI are an important part of OSSE's larger strategy to increase attendance, improve graduation rates, and prepare students for the futures of their choosing.

IMPACT METRICS

- In Summer 2023, 96 percent of students who started in a summer Career Ready Internship completed their full internship (593 students total)
- In the 2023-24 school year, more than 600 interested high school students applied for the Advanced Internship Program, 243 of whom were successfully placed in internships across 59 host employers – a 23 percent increase in placements from last year and more than tripling the number of placements in the 2021-22 school year.

Participation Data (# of students who started in internships by school year)


	Summer 2021 and 2021-22 School Year	Summer 2022 and 2022-23 School Year	Summer 2023 and 2023-24 School Year
Career Ready Internship (Summer)	471	420	619
Advanced Internship Program (School-Year)	75	198	243



osse.dc.gov

@OSSEDC

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DC MURIEL BOWSER, MAYOR



General Nursing Program

General nurses provide direct patient care, administer doctor-prescribed medications, collect fluid samples, assist physicians with exams, manage electronic medical records, and work to educate patients about medications, treatments, and healthy lifestyles. The General Nursing program of study at the Advanced Technical Center (ATC) prepares you for this high-wage, high-skill and in-demand career and so much more!

WHAT CAN I DO WITH A NURSING BACKGROUND?

- This pathway allows you to explore the broad health science field with many career paths beyond nursing. Jobs in this field include medical assistant, ultrasound technician, paramedic, phlebotomy, and surgical technician.

WHAT ARE MY CAREER PROSPECTS WITH NURSING?

- Overall employment in health science fields is expected to grow 15 percent by 2029, mainly due to an aging population, leading to greater demand for healthcare services.

WHAT CTE COURSES WILL I TAKE AT THE ATC?

- Principles of Health Science
- Medical Terminology
- Anatomy and Physiology I
- Anatomy and Physiology II or Certified Nursing Assistant

WILL I RECEIVE COLLEGE CREDITS OR SCHOLARSHIPS?

- Yes! All of our courses offer dual credit. You can earn up to 20 college credits from Trinity Washington University and 4 credits toward high school graduation. Students who finish their ATC program even qualify for a \$60,000 scholarship from Trinity.

IS THERE AN INTERNSHIP?

- Yes, you will have the opportunity to participate in two paid internships -- one during the summer and one during the school year.

CAN I EARN INDUSTRY CERTIFICATIONS?

- During your first year, you will earn the American Heart Association's Basic Life Support certification for health professionals. During your second year, you can choose to earn the Certified Nursing Assistant certification or take another academic course in the nursing pathway.

HOW MUCH CAN I MAKE?

\$68,000* per year | \$32.78 per hour

*Average for Washington, DC metro area

HOW DO I GET STARTED?

- Enrollment for the ATC opens in December each year. Students must be starting in ninth, 10th or 11th grade to enroll.



Talk to your school counselor or fill out this interest form today!
tinyurl.com/osse-atc-sign-up



osse.dc.gov
(202) 727-4436

@osse.dc
@OSSEDC

GOVERNMENT OF THE DISTRICT OF COLUMBIA
DC MURIEL BOWSER, MAYOR

TCP: Open Positions Announcement ***NEW***

- The Community Partnership for the Prevention of Homelessness is hiring a new Coordinated Assessment and Housing Placement (CAHP) Coordinator for Single Adults and Families!
- Overview
 - CAHP Coordinators are integral members of the Coordinated Assessment and Housing Placement (CAHP) system and are responsible for supporting the implementation of the community's CAHP system in accordance with federal guidelines established by the U.S. Dept. of Housing and Urban Development (HUD) for Coordinated Entry (CE) and local priorities. This includes the facilitation of community housing match and case conferencing meetings, outreach to housing providers to maintain real-time vacancy reporting and continuous data monitoring for quality improvement and performance measurement.
- To learn more and apply please check out: [Employment Opportunities - The Community Partnership \(community-partnership.org\)](https://www.community-partnership.org/employment-opportunities)
- For Questions about the CAHP Coordinator for Families please email Samatha at sleblanc@community-partnership.org
- For Questions about the CAHP Coordinator for Single Adults please email Sarah at sflinspach@community-partnership.org

TGI: NOFO Reviewers ***NEW***



Overview

- ❖ Total Global Solutions, will support Prime, Excelous, which is an 8(a), Woman-Owned Small Business (EDWOSB) located in Atlanta Georgia with the HUD contract requirement to review NOFOs. They are recruiting in several cities for **4-specific roles** see the requirements outlined below.

Four Roles

- **75 Reviewers** - Review applications **Notice of Funding Opportunity** (NOFOs)that Address Youth Homelessness. **(Stipend \$1,700)**
- **(2) Coordinators** - Coordinate Reviewers and all other NOFOs that Address Homelessness **(\$2,650 Honorarium)**
- **(9) NOFO Integrators**- Integrate personal knowledge into NOFO work products (e.g., guidance, proposed policy, and toolkits developed by staff). **(\$37 hr.)**
- **(10) Community Integrator** - Integrate personal knowledge into community-informed, decision-making processes and work products (e.g., focus group). **(\$37 hr.)**

For more information and to apply please email LaShun Lawson at lashunlawson@tgsolutionsinc.com

Meeting Agenda



- I. Welcome & Agenda Review (10 mins, includes 5 min icebreaker)
- II. Systemwide Check-In & Partner Updates (40 mins)
- III. Discussion Items (30 mins)
- IV. Announcements & Reminders (as needed)
- V. **Summary & Adjournment (5 mins)**
 - a) Next ICH Full Council Mtg: Tuesday, 03/12 from 3 – 4:30 pm (pre meeting 1 – 2:30 pm). In person, location TBD.
 - b) Next Housing Solutions CMTE Mtg: Monday, 03/18 from 2 – 3:30 pm

