Interagency Council on Homelessness

Housing Solutions Committee

★ ★ ★

21 August, 2023

Convention for Recording ICH Committee Meetings:

❖ Recording for purposes of complying with the open meeting act requirements

❖ Available for anyone who requests a copy at ich.info@dc.gov.

Meeting Agenda

I. **Welcome & Agenda Review (5 mins)**

   a) Intros & Call for Announcements

   b) Adopting Meeting Notes & Managing the Listserv

II. **Partner & System-Wide Updates (80 mins)**

   a) DCHA (20 mins)

   b) DHCD (20 mins)

   c) DHS (20 mins)

   d) ICH (20 mins)

III. **Announcements & Reminders (as needed)**

IV. **Summary & Adjournment (5 mins)**

   a) Next Meeting: Monday (09/18) from 2 – 3:30 pm

Intro & Call for Announcements

❖ **Intros:**
  ➢ Chat intros for attendees: name, pronouns, org, title/role
  ➢ Quick round of hellos from Co-Chairs and ICH staff with formal roles leading or supporting meeting
  ➢ Callers, use *3 to raise your hands so we can see you and call on you to introduce yourself –this allows us to check that your audio works and that you can hear us.

❖ **Call for Partner Announcements/Reminders:**
  ➢ Please "chat" any significant partner announcements, especially those changes/updates that impact the system
  ➢ We will make time on the agenda, as appropriate, or include in the notes

Adopting Notes & Managing the Listserv

❖ **Adopting Prior Meeting Notes:**

➢ Automatically adopted unless meeting attendees flag issues

➢ Generally, ICH team sends out meeting notes within a week

➢ Please review as soon as possible and flag any errors/issues

➢ If we don't hear back within a week, assuming good to adopt

❖ **Managing the Listserv:**

➢ Meeting materials are only distributed to listserv members

➢ If you are **not** on the listserv, you will **not** receive materials

➢ To join the listserv, email ich.info@dc.gov

Feedback on Agenda & Housekeeping

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Partner & System-Wide Updates (80 mins)

    a) **DCHA (20 mins)**

    b) DHCD (20 mins)

    c) DHS (20 mins)

    d) ICH (20 mins)

III. Announcements & Reminders (as needed)

IV. Summary & Adjournment (5 mins)

DCHA Updates

Key Topic Areas including Constituent Concerns:

❖ Rent Reasonableness

  ➢ Constituent Concerns re **impact on housing lease-up process**

❖ Federal Voucher Opportunities

  ➢ Constituent concerns re **facilitating flow,** as clients stabilize in housing opportunities dedicated to homeless services

DCHA Updates

Federal Voucher Opportunities

❖ Main reminder is to ensure individuals update their information for the waitlist. Email updatewaitlist@dchousing.org

Rent Reasonableness

❖ **Background/Context:**
  ➢ Kicked off 07/01 for new and existing leases.
  ➢ Use of affordablehousing.com – real time review of market and unit details to establish comps for the area and confirm rent reasonable status.
  ➢ Now a unit-by-unit review as opposed to submarket.

❖ **Updates:**
  ➢ Households receiving feedback on affordability range based on income and household size.
  ➢ DCHA will hold stakeholder engagement sessions in September and update FAQs.

Feedback on DCHA Updates

Q&A:

- ❖ **Q:** Is the waiting list currently closed?
  - ➢ **A from DCHA:** Yes, no new applications are taken right now.
- ❖ **Q:** Some clients hesitate to apply for units because they cannot know upfront if a unit is rent-reasonable. How do we guide them?
  - ➢ **A from DCHA:** Recommend using the affordability guide household that each household gets as part of the voucher orientation process. Hard to give exact guidance since based on individual unit and requires information from the landlord. Affordablehousing.com has public-facing capability. There is an appeals process if the landlord feels the determination is incorrect and they have information/comparable.
- ❖ **Q:** Is the 30% rule for rent only valid for voucher holders or not?
  - ➢ **A from DCHA:** The standard is that households pay 30% of their income for households in voucher program at the time of initial lease up.

Feedback on DCHA Updates

Q&A:

- ❖ **Q:** What is the estimate on how long the appeals process takes and impact on lease up time?
  - ➢ **A from DCHA:** Depends on how quickly get comparable information, but vendor turns around pretty quickly.
- ❖ **Q:** What is feedback from landlords so far?
  - ➢ **A from DCHA:** Some of the same questions that hearing from homeless services system re: how to anticipate approval.
- ❖ **Q:** For landlords/existing leases found to be unreasonable
  - ➢ **A from DCHA:** Addressing this through updated

Feedback on DCHA Updates

❖ **Q:** We've heard allegations that some landlords are listing units for more than they normally do with the intent of skewing the datasets that affordablehousing.com pulls from when populating comparables lists. Is DCHA in a position to provide an update on this concern?

➢ **A from DCHA:** Landlord input is not only source of information for affordablehousing.com, but will share this info and follow up. When you hear of allegations, as many specifics as possible is helpful!

❖ **Q:** What is DCHA doing about the size of units? Feedback that family units are very small, seems like landlord put drywall to cut bedrooms in half.

➢ **A from DCHA:** Yes, this process does factor in unit size.

Feedback on DCHA Updates

❖ **Q:** DCHA already has heard many of our concerns around rent reasonableness. I think it's important to remember that these changes are layered on top of the long standing DCHA delays. After about 2 years of pushing for a faster process, we have not seen much positive improvement. Aside from the "we hear you and were working on it", what is DCHA's actual plan to move vouchers more quickly? At what point do we have a real conversation about having another agency process locally funded vouchers?

❖ **Q:** Personal experience, in the process of moving. What is being done about 48hr turnaround time on rent reasonableness and inspections?

➢ **A from DCHA:** Not sure where 48hrs came from but can follow up to confirm and clarify.

➢ MK also heard the 48hr timeframe.

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. **Partner & System-Wide Updates (80 mins)**

    a) DCHA (20 mins)

    b) **DHCD (20 mins)**

    c) DHS (20 mins)

    d) ICH (20 mins)

III. Announcements & Reminders (as needed)

IV. Summary & Adjournment (5 mins)

DHCD Updates

Key Topic Areas:

❖ Consolidated RFP

Constituent Concerns Flagged/Tracking

❖ Studio Apartments financed in the PSH Pipeline
  ➢ Requirement to identify and lease up to tenant-based voucher holders
  ➢ Two distinct issues flagged:
    1) Successful referral to unit-based vs. tenant-based vouchers and
    2) Units that are set at 30% AMI units and rely on tenant-based vouchers for affordability – Consolidated RFP uses this strategy mainly for preservation units
  ➢ Also, Affordable Housing.com does not include Studios in their rent-reasonable portfolio/analysis
❖ Occupancy/Vacancy of PSH Pipeline
  ➢ Deferred to next meeting to facilitate focus on Consolidated RFP

DHCD Updates

Consolidated RFP

❖ Responses due back October 2nd!

❖ Looks a little different than the last RFP due to changes in the landscape, but still pushing for 12,000-unit goal and goals of the Black homeownership taskforce.

❖ Housing Production Trust Fund:
  ➢ $100 million this year vs ~$400 million in past two fiscal years
  ➢ "Back to normal" might be another way to think about it!

❖ Greener Govt Buildings Act requirements are also in place, with net zero standards.
  ➢ Emergency legislation in process/proposal for reasonable exemptions and to reduce impact on affordable housing development.

DHCD Updates

Additional Context/Details:

- ❖ Funding for this RFP: HPTF, DBH, NHT, & HOPWA.
- ❖ Process change for how to allocate 4% tax credits.
  - ➢ Previously function of HFA, now coming through threshold review/scoring through DHCD to understand availability and equitable distribution.
- ❖ 9% tax credits are one of the focuses of the RFP.
  - ➢ Heavier emphasis on homeownership, in line with maximizing gap financing.
  - ➢ Looking for innovative financing structures so we can stretch dollars more than we have in the past.
- ❖ **Upshot**: More priorities but fewer dollars this year.

DHCD Updates

- **Key RFP changes**
  - Broad resident services: now a requirement for every project.
  - Tenant services, accessibility: getting more granular in application and scoring so that project can select based on building.

Feedback on DHCD Updates

Q&A:

- ❖ **Q:** Is there a priority for PSH or other project types?
  - ➢ **A:** PSH remains priority, so can get priority points in the application.
- ❖ **Q:** How do we evaluate if we got as many PSH slots as want/anticipate through the RFP? What do we expect to see out of competition?
  - ➢ **A from DHCD:** in the past, there was more of a disconnect between the intention and the outcome. We have made a change that allows us to better determine what we can expect.
  - ➢ Note that Federal resources have not expanded towards affordable housing, and we are also at our bond cap, and the Federal government has not increased our bond cap.
  - ➢ If we take the bond cap as a starting point: bond-only deals are not receiving LRSP. So, it's only the projects coming through the Consolidated RFP that would need LRSP. Projects that focus on PSH can maximize HPTF. Not necessarily about a specific number of units.

Feedback on DHCD Updates

- **Q:** Request to define "accessibility" in this context.
  - **A from DHCD:** Accessibility for the RFP follows Section 504 - Projects are required to meet 5% of units as UFAS and 2% AVI. The RFP provides points for producing beyond that requirement or for using a universal design overlay.
- **Q:** How many LRSP are we projected to receive for the 900 million dollars we will spend?
- **Q:** Are the studios being rejected AFTER the voucher-holders SEE the units, or on principle?
- **Q:** Is there a square-footage requirement for what is considered a bedroom in DC?

Feedback on DHCD Updates

- **Q:** Can you verify that we use 1BR rates for studios in our submission?

- **Q:** Are the studios by default considered within the 0 to 30 MFI range because of return of investment estimates by developers?

- **Q:** how does the utilization of studios affect the statutory mandate of the HPTF to be targeted toward 0 to 30 MFI?

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Partner & System-Wide Updates (80 mins)

    a) DCHA (20 mins)

    b) DHCD (20 mins)

    c) DHS (20 mins)

    d) ICH (20 mins)

III. Announcements & Reminders (as needed)

IV. Summary & Adjournment (5 mins)

DHS Updates

Key Topic Areas including Constituent Concerns:

- ❖ PSH Pipeline Follow-Up including:
  - ➢ CAHP Participation Rates
  - ➢ Turnover of CAHP Filled Units
- ❖ Voucher Policies for Utilities & Other Fees

Unit-based PSH Utilization

	Total # of Units	Total # of Ind. Units Offline	Total # of Fam. Units Offline
DHCD Pipeline	874	51	20
DHS Pipeline	59	0	0
Total	**933**	**51**	**20**

- Units offline due to being leased to market-rate tenants, unit renovations or unit not yet online for referrals

	Total # of Ind. Units	Total # of Ind. Assigned	% Ind. Units Utilized	Total # of Fam. Units	Total # of Fam. Assigned	% Fam. Units Utilized
DCHD Pipeline	651	538	83% (90%)	223	167	75% (82%)
DHS Pipeline	59	59	100%	0	0	N/A
Total	**710**	**597**	**84% (91%)**	**223**	**167**	**75% (82%)**

- (%) includes percentage based on active units only

CAHP Participation Rate

- 100% of Unit-Based vacancies are filled via CAHP

Turnovers YTD

	Assigned	Exited	Served YTD	Turnover %
PSH-I	643	341	3967	9%
PSH-F	232	19	1842	1%
Unit-Based-I	191	87	688	13%
Unit-Based-F	53	10	162	6%
Total	**1119**	**457**	**6659**	**6%**

DHS Updates

- ❖ **Unit-based PSH Utilization**
  - ➢ Overall utilization (DHCD and DHS Pipeline)
    - ✓ Singles: 91%
    - ✓ Families 82%
  - ➢ When tenant-based vouchers are available, generally see less interest in unit-based.
  - ➢ Clarification that all unit-based referrals go through CAHP, including turnover.

- ❖ **Unit-based Turnover**
  - ➢ Seeing higher turnover rate for unit-based compared to tenant-based for both singles (4% difference) and families (5% difference).
  - ➢ Feedback that would be good to understand trends across recent years.

Feedback on DHS Updates

Feedback:

❖ **From RE:** I need a mainstream. Then someone who needs the wrap-around services can take my LRSP.

❖ **FDBK from ICH:**

➢ Re: information cross over between forums:

➢ Working with TCP to provide similar information on HUD-funded portfolio so have full picture.

Feedback on DHS Updates

Q&A:

* **Q:** Do you classify the type or reason for turnover? For example, client deceased, opted out of the program, etc.
  * **A from DHS:** Yes, DHS tracks this and has reviewed it in other forums previously, so can bring it here.
* **Q:** Do you have a timeline of the turnover? Of the turnover units, how long were they in use before turning over, and how long until able to backfill the unit?
  * **A from DHS:** Track exit data by person, not by unit, so will need to follow up to determine if this is possible and/or plan to track this moving forward.
* **Q:** Is there a reasonable rate of turnover DHS tracks against?
  * **A from DHS:** No, we don't have a targeted turnover rate for PSH, or by PSH program.

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Partner & System-Wide Updates (80 mins)

    a) DCHA (20 mins)

    b) DHCD (20 mins)

    c) DHS (20 mins)

    d) ICH (20 mins)

III. Announcements & Reminders (as needed)

IV. Summary & Adjournment (5 mins)

ICH Updates

Key Topic Areas:

- ❖ Annual Update & Proposed Priorities
- ❖ Governance

Annual Update & Priorities

Organizing Framework for Priorities

❖ **Key Activities/Strategies –staples since the original HWDC**

1. Identifying system needs, including
   - ✓ Demand for dedicated programs/interventions,
   - ✓ Resources adjacent to homeless services to embed/integrate into homeless services
2. Managing/expanding capacity, including
   - ✓ Scaling resources to meet the demand,
   - ✓ Addressing capacity constraints and
   - ✓ Supporting the expansion of the provider network to meet demand
3. Expediting exits, including streamlining subsystems operations
4. Maintaining quality to ensure that our scaling activities do not compromise quality. Applicable dimensions:
   - ✓ Services: defining housing-focused navigation and stabilization services;
   - ✓ Housing: both temporary and permanent resources; tenant and unit-based resources.

❖ **Additional Cross-Cutting Priorities –applicable across all activities/strategies**

5. Client-centered planning
6. Race Equity & Inclusion (REI) priorities
7. Data collection and quality
8. Legislated mandates related to ICH operations and governance obligations

Mapping Priorities to Specific Activities

Priority	Housing Solutions CMTE & AGs including Landlord Engagement
1. Identifying Demand/ Needs	• For permanent housing resources • Esp unit-based permanent housing resources (meaning dedicated resources coordinated under Consolidated RFP and the HUD CoC NOFO)
2. Managing/ Expanding Supply	• Focused on permanent, especially unit-based, housing resources • Tracking utilization and advancing strategies for addressing vacancies rates • Addressing capacity constraints by expanding development and landlord engagement activities
3. Expediting Exits	• Tracking housing quality inspections, intake, waitlist policies, lease-up and continued occupancy process, • For site- and tenant-based permanent housing resources; both long and short term; deep and shallow subsidies • Tracking assessment and matching activities/outcomes for unit-based resources managed via the Consolidated RFP and the CoC HUD NOFO
4. Maintaining Program Quality	• Physical quality of units (meaning housing standards) • CAHP fidelity of dedicated site-based housing (at initial lease-up and unit/resource turn-over)

Mapping Priorities to Specific Activities

Priority	Housing Solutions CMTE & AGs including Landlord Engagement
5. Client-Centered Planning	Adopting and advancing client engagement standards for initiatives, tailored to CMTE and WG specific priorities • Esp related to utilization/vacancy rates, CAHP fidelity, and landlord engagement strategies • Including resources managed by DCHA, Consolidated RFP, and HUD CoC Programs
6. Data Collection & Quality	Adopting and advancing data collection and quality standards, tailored to CMTE and WG specific priorities • Esp related to utilization/vacancy rates, CAHP fidelity, and landlord engagement strategies • Including resources managed by DCHA, Consolidated RFP, and HUD CoC Programs
7. REI Priorities	Adopting and advancing REI priorities and standards, tailored to CMTE and WG specific priorities • …
8. Legislated Mandates	Adopting and advancing legislated mandates related to ICH operations and governances. • …

ADDITIONAL DETAILS FOR INFORMATIONAL PURPOSES ONLY

PROGRESS TO-DATE
INITIAL PROPOSAL TO OTHER ICH CMTE/WG MTGS IN AUGUST
REVIEW BY ICH EXEC CMTE IN SEPT &
ADOPTION BY ICH FULL COUNCIL IN OCT

Progress on Annual Update

Activities required by legislation:

- ❖ Progress implementing HWDC2.0 priorities,

- ❖ Subpopulation needs assessment,

- ❖ Inventory of available resources to meet identified needs.

Activities required by HWDC2.0:

- ❖ Work plans for annual priorities adopted by ICH CMTE/WGs

SAMPLE Leveraging Annual KPI

Number of Households (Families and Single Persons) Served
Is this type of comparison helpful in confirming our assumptions about the disparities between subsystems?
This is not an apples-to-apples comparison because it doesn't account for the total # of persons in families.

Families Served by Program Type, FY22	
PEP/ISO	70
Emergency Shelter (STFH, Temporary Shelter)	896
Transitional Housing	155
Unduplicated Count of Families Experiencing Homelessness	**1,046**
Virginia Williams	**2,525**
Homelessness Prevention (HPP)	**1,955**
Rapid Rehousing	**3,687**
Targeted Affordable Housing	**840**
Permanent Supportive Housing	**2,599**
Unduplicated Count Across All Program Types	**7,773**

Individuals Served by Program Type, FY22	
Outreach/Supportive Services	**2,907**
PEP/ISO	2,072
Emergency Shelter (Low Barrier, Hypo, Temporary)	6,872
Transitional Housing (incl. ETH)	1,367
Unduplicated Count of Individuals Experiencing Homelessness	**7,834**
Homelessness Prevention	**657**
Rapid Rehousing	**1,552**
Targeted Affordable Housing	**374**
Permanent Supportive Housing	**6,033**
Unduplicated Count Across All Program Types	**17,523**

SAMPLE Leveraging System Level KPIs

Leveraging Readily Available Data: System-Level KPIs

- ❖ System-level KPIs reviewed last month highlight disparities in outcomes
- ❖ Specifically, outcomes of the Family and Veterans Subsystems are vastly different from outcomes for the Singles and Youth subsystems
- ❖ Singles and Youth subsystem = greatest needs, lowest performance outcomes.

Subsystem	Served in FY22 (Total Count Experiencing Homelessness)	Housed in FY22 (Exits to Permanent Destinations)	Percent (of Total Served)
Families	1,046	834	79.7%
Veterans (Single)	606	272	44.9%
Single Adult	7,834	1,281	16.4%
Youth (Single)	931	18	1.9%

SAMPLE Leveraging Subpopulation Deep Dives

Leveraging Readily Available Data: Subpopulation Deep Dives

- ❖ Table highlights 2 sets of disparities in outcomes for sub-populations least likely to match PSH resources
- ❖ Percent of subgroup served that is housed (meaning, Column F)
  - ➢ **Metric:** ±5% compared to the average outcome for housing Singles Adults (16.4%)
  - ➢ **Overperforming:** Chronic and Seniors (55+) by **~10%**
  - ➢ **Underperforming:** Not Chronic (inferred) by **5%,** Youth by **~15%** and LGBTQ+ by **6.3%**
- ❖ Subpopulation over-represented or under-represented by comparing the percent of total housed (Column C) against the percent of total served (Column E)
  - ➢ **Metric:** ±5% between Column C & Column E
  - ➢ **Overrepresented:** Chronic and Seniors (55+) by ~**20%** and
  - ➢ **Underrepresented:** Not Chronic (inferred) by **20%**, Youth (18 – 24) by **10%,** Between 25 & 55 (inferred) by **7.4%**

Subgroup (Column A)	Served in FY22		Housed in FY22		
	Count (Column B)	Percent of total served (Column C)	Count (Column D)	Percent of total housed (Column E)	Percent of subgroup served that is housed (Column F)
All Singles	7,834	100.0%	1,281	100%	16.4%
Singles – Chronic	3,016	38.5%	754	58.8%	25.1%
Inferred – Not Chronic	4,818	61.5%	527	41%	11%
Singles – Seniors (55+)	2,624	33.5%	672	52%	25.6%
Inferred – Btn 25 & 55	4,278	54.6%	591	46%	14%
Singles – Youth (18-24)	932	11.9%	18	1.4%	1.9%
Singles – Women	1,989	25.4%	292	22.7%	14.7%
Singles – Men	5,718	73.0%	972	75.5%	17%
Singles – Trans/Gender Non-Conforming	125	1.6%	15	1%	12%
Singles – LGBTQ+	712	9.1%	65	5%	9.1%

SAMPLE Available Resources to Meet Demand

Leveraging Readily Available Resources for Young Adults: Weekly Occupancy Reports (08/11/2023)

Resource	Contracted Unit	Unit Offline	Household Served	Vacancies	Occupancy Rates
Emergency Shelter	103	1	49	53	48.04%*
Transitional Housing	143	6	120	31	87.59%
Extended Transitional Housing	81	3	78	5	96.30%
Rapid Re-Housing	51	1	65	1	130%
PSH	20	N/A	N/A	N/A	N/A

What are some immediate disconnects we can highlight for the Annual Update?

- ❖ Do we have enough ES, TH, or ETH at the front door?
  - ➢ Demand = 931 annually;
  - ➢ Unit/Beds Available = 327 at any point in time
- ❖ Do we have enough housing resources?
  - ➢ Demand = 931 annually
  - ➢ Housing Resources Available: 51 RRH slots and 20 PSH slots

Annual Update & Priorities Continued...

Role of ICH CMTE/WGs in Advancing Priorities
Mapping priorities to ICH CMTE/WGs

Priority	Executive CMTE & WGs including Consumer Engagement, REI and HMIS User Group	ERSO CMTE & WGs including Shelter Capacity, Shelter Solns & Front Door Services	Housing Solutions CMTE & AGs including Landlord Engagement	Strategic Planning & Subpopn Specific CMTE/WGs	Proposed Health Care x Homeless Services CMTE, including Behavioral Health & Hospitals WG
1. Identifying Demand/ Needs	• Overall, cross-cutting needs • Esp for resources outside the scope of other ICH CMTEs or adjacent to homeless services • E.g., employment and entrepreneurship-specific resources/programs	• For emergency response at the front door (meaning outreach, day/drop-in centers, and temporary housing facilities) • Immediate needs – Winter Plan & right-to-shelter mandate • Medium and longer-term transformational needs –related to streamlined access to programs at the front door and shelter redesign/renovations	• For permanent housing resources • Esp unit-based permanent housing resources (meaning dedicated resources coordinated under Consolidated RFP and the HUD CoC NOFO)	• For dedicated resources coordinated under population-specific subsystems • Leveraging Built for Zero (BFZ) framework for CAHP Dashboards and Inflow, Outflow, and System Improvement activities. • Dedicated housing resources = HPP, Diversion, RRH, PSH, and TAH • Population-specific subsystems = Family, Single Adult, Veterans, and Youth (aka Young Adults)	• For somatic and behavioral health care services/supports • Esp related to 1) medically enriched temporary and permanent housing interventions (e.g., respite care or PSH Plus) vs. 2) embedded or integrated services (e.g., standing telehealth or on-site hours) vs. 3) on-call community-based resources (e.g., pop-up services, access or diversion help lines, community response teams, etc.).
2. Managing/ Expanding Supply	• Tracking and informing DC Budget Formulation & US Federal Budget Process, • Esp related to cross-cutting needs, resources outside the scope of the other ICH CMTEs or adjacent to homeless services	• Tracking utilization data and advancing strategies for addressing vacancy rates • Addressing front door capacity constraints related to shifting landscape • Esp related to 1) PEPV demobilization & 2) increasing demand at the front door	• Focused on permanent, especially unit-based, housing resources • Tracking utilization and advancing strategies for addressing vacancies rates • Addressing capacity constraints by expanding development and landlord engagement activities	• Focused on appropriately managing the existing supply of housing resources (meaning CAHP prioritization and case conferencing criteria)	• Mapping health care resources critical to successful homeless services operations • Esp for households with complex medical health care needs • Identifying strategies for appropriate expanding access to 1) medically enriched temporary and permanent housing interventions, 2) embedded or integrated services, and/or 3) on-call community-based resources.

Annual Update & Priorities Continued...

Role of ICH CMTE/WGs in Advancing Priorities
Mapping priorities to ICH CMTE/WGs

Priority	Executive CMTE & WGs including Consumer Engagement, REI and HMIS User Group	ERSO CMTE & WGs including Shelter Capacity, Shelter Solutions & Front Door Services	Housing Solutions CMTE & AGs including Landlord Engagement	Strategic Planning & Subpopn Specific CMTE/WGs	Proposed Health Care x Homeless Services CMTE, including Behavioral Health & Hospitals WG
3. Expediting Exits	• Related to cross-cutting needs or resources adjacent to homeless services.	• Related to essential housing navigation services at the front door • Esp access to prevention/ diversion resources, assessment for dedicated housing resources, and CAHP location/ engagement-related support.	• Tracking housing quality inspections, intake, waitlist policies, lease-up and continued occupancy process, • For site- and tenant-based permanent housing resources; both long and short term; deep and shallow subsidies • Tracking assessment and matching activities/outcomes for unit-based resources managed via the Consolidated RFP and the CoC HUD NOFO	• Tracking assessment and matching activities/outcomes for all dedicated housing resources	• Appropriately supporting housing navigation and placement • Careful to support or supplement, not supplant local housing resources
4. Maintaining Program Quality	• Related to cross-cutting needs or resources adjacent to homeless services. • Esp related to CAHP fidelity and participation of resources adjacent to homeless services	• Related to conditions and operations at the front door, including consumer complaints, system outages, and maintenance needs • CAHP fidelity and participation of front-door services, especially related to intake and assessments (meaning CAHP coverage and quality standards for assessments)	• Physical quality of units (meaning housing standards) • CAHP fidelity of dedicated site-based housing (at initial lease-up and unit/resource turn-over)	• Standards for case management (housing navigation and stabilization) services delivered • Esp related to outcomes of matches to housing resources and assignment to CM services	• Improving program quality by allowing temporary and permanent housing resources to focus on housing navigation and stabilization services

Annual Update & Priorities Continued…

Role of ICH CMTE/WGs in Advancing Priorities
Mapping priorities to ICH CMTE/WGs

Priority	Executive CMTE & WGs including Consumer Engagement, REI and HMIS User Group	ERSO CMTE & WGs including Shelter Capacity, Shelter Solutions & Front Door Services	Housing Solutions CMTE & AGs including Landlord Engagement	Strategic Planning & Subpopn Specific CMTE/WGs	Proposed Health Care x Homeless Services CMTE, including Behavioral Health & Hospitals WG
5. Client-Centered Planning	Establishing client/consumer engagement framework and standards	Adopting and advancing client engagement standards for initiatives, tailored to CMTE and WG specific priorities			
		• Esp related to the Winter Plan, Front Door Services, Shelter Capacity, and Shelter Solutions	• Esp related to utilization/vacancy rates, CAHP fidelity, and landlord engagement strategies • Including resources managed by DCHA, Consolidated RFP, and HUD CoC Programs	• Esp related to population-specific CAHP processes or operations like prioritization and case conference criteria	• Esp related consumer priorities related to aging and complex medical health issues that exacerbate client-specific emergencies & mortality rates
6. Data Collection & Quality	Establishing data collection and quality standards to support annual: • Needs assessment (incl PIT Count) • Resource inventory (incl HIC) • Performance evaluation/tracking against HWDC 2.0 priorities	Adopting and advancing data collection and quality standards, tailored to CMTE and WG specific priorities			
		• Esp related to the Winter Plan, Front Door Services, Shelter Capacity, and Shelter Solutions	• Esp related to utilization/vacancy rates, CAHP fidelity, and landlord engagement strategies • Including resources managed by DCHA, Consolidated RFP, and HUD CoC Programs	• Esp related to data collection and quality standards that support population-specific CAHP processes or operations	• Esp related to data sharing efforts with heath care system partners

Annual Update & Priorities Continued...

Role of ICH CMTE/WGs in Advancing Priorities
Mapping priorities to ICH CMTE/WGs

Priority	Executive CMTE & WGs including Consumer Engagement, REI and HMIS User Group	ERSO CMTE & WGs including Shelter Capacity, Shelter Solutions & Front Door Services	Housing Solutions CMTE & AGs including Landlord Engagement	Strategic Planning & Subpopn Specific CMTE/WGs	Proposed Health Care x Homeless Services CMTE, including Behavioral Health & Hospitals WG
7. REI Priorities	Establishing REI priorities and standards	Adopting and advancing REI priorities and standards, tailored to CMTE and WG specific priorities			
		• ...	• ...	• ...	• ...
8. Legislated Mandates	Annually tracking • CoC performance against HWDC 2.0 priorities • Annual shifts in the landscape, impacting performance against HWDC 2.0 priorities (including barriers, challenges, and gaps) • Nominations & other governance activities	Adopting and advancing legislated mandates related to ICH operations and governances.			
		• Winter Plan related planning and implementation monitoring activities	• Consolidated RFP related planning and implementation monitoring activities	• CAHP related planning and implementation monitoring activities	• Care Coordination related planning and implementation monitoring activities

Governance

ICH Governance

Evolving Leadership & Representation

Goals for formalizing leadership structure for ICH CMTE/WGs

- ❖ To advance a sustainable & equitable model of leadership/ representation,
- ❖ To provide clarity around the roles & responsibilities of ICH Members, and
- ❖ To provide a clear track for gaining expertise to become an ICH Full Council Member

Centering on the legislated mandates allows us to focus on leadership concretely,

- ❖ Annually calling out
  - ➢ Ever-shifting landscape around us, the impact on the subpopulations we serve,
  - ➢ Whether our activities had the intended outcomes;
  - ➢ If we have enough resources to end and prevent homelessness in the District
- ❖ Developing work plans that address our highest priorities for leadership,\
  - ➢ Priorities are grounded by our annual update
  - ➢ Work plans that clearly outline how we are planning, policy-making, program development, provider monitoring, and budgeting for the priority areas

ISSUE AREAS IDENTIFIED

Communitywide Representation

Representation is the premise of ICH membership

- ❖ **Issue:** The ICH is a governance board intentionally structured to represent the community.
  - ➤ The legislation is specific and includes advocates and constituents with lived experience.
  - ➤ On principle, the ICH Team cannot justify supporting a system-level workgroup (the only forum on the family system) closed to core constituents.
- ❖ **Issue:** Except for co-chair roles, our structure does not offer ICH members an opportunity to do the work of representing/working on behalf of their constituents.
- ❖ **Issue:** Leadership opportunities limited to co-chair roles do not facilitate REI or allow us to build the muscle of intentional participation in the ICH across a larger pool of leaders in the community
- ❖ **Recommendation:** Establishing leadership slates will clarify how the ICH Members are dividing their time across the different CMTEs/WGs and where the community can go to flag issues related to forums that those members are responsible for covering.

Facilitating Decision-Making

Decision-making under the current framework is exhausting and unnecessary.

❖ **Issue:** We do not have a leadership slate and therefore seek consensus from any and everyone joining on the date we have identified for decision-making.

❖ **Issue:** Consensus building is too high of a bar to meet, given that the ICH has limited decision-making powers.

  ➢ It's likely more appropriate to focus on understanding the temperature in the room, cataloging questions and concerns, making solid/reasonable, data-driven recommendations, and then move on.

❖ **Recommendation:** We need to identify the 13 people (max) that we are working with so they are responsible for understanding the topic, asking all the hard questions up front, and working with them to ensure we have solid proposals that can be taken to a vote.

POTENTIAL SOLUTIONS/SAMPLES

Standardizing Open/Listening Portions

Standardizing Format Allows Us to Manage Expectations

❖ **Issue**: often, consumers/clients join meetings with a specific issue that is top of mind for them.

❖ **Recommendation**: Creating a listening portion on all ICH CMTE/WG meetings

➢ time-limited to allow immediate feedback from clients and advocates who have burning issues they want to highlight without derailing the rest of the meeting

➢ Applying this approach consistently across all the ICH CMTE/WG meetings sets expectations and allows our clients to make the best use of their time

SAMPLE Proposed WG Structure

	Details, Proposed Roles & Responsibilities	In practice…FSWG example
Co-chairs	• 1 community rep (service provider, consumer with lived experience, advocate, etc.) **+** 1 govt/District agency rep • Point people for leadership slate and meeting facilitation with ICH	• Sarah Roenfeldt (COH) • Kia Williams (DHS, delegated by Noah Abraham)

Leadership/ Voting Slate	• Mirror CMTE and Full Council representatives
	• Represent all categories of constituents in our Core Team and WG/CMTE forums
	• An average of 18 hrs/yr for each of the following activities:
	  • Monthly Prep Time (called Core Team Mtgs)
	  • Monthly CMTE/WG Mtgs
	  • Additional Monthly follow-up related logistics/coordination
	• Calculated as 1.5 hr/mtg x 12 mtgs/yr
		• 1 ICH
		• 1 Collaborative Applicant (TCP)
		• 2 District Agencies
		• 2 Lived Experience Reps
		• 4 Service Provider Reps
		• 2 Advocacy, Business, Private Sector
		• 1 DC Council

Core Team	• Monthly meeting of the leadership slate to plan/prep for next WG/CMTE meeting	• Addtl staff from DHS & TCP to support as needed and relevant (CAHP, HMIS, etc.)
Constituents	• All constituents not otherwise on the leadership slate • Attend WG/CMTE meetings • Share feedback, concerns, key issues with leadership slate via email, advisory groups, breakout rooms, etc.	• Open WG to consumers with lived experience, advocates, etc. to view and listen in

Short Answer:

Task	Time Estimate	Notes
Attend and support 4 Full Council annually	4 mtgs/yr x 3.5 hrs/mtg = 14 hrs/yr	Including attendance at pre-meeting

Support with leadership on 2 ICH forums min.
 	
Definitions
• ICH Forums = 1 CMTE & 1 WG
• Leadership role as serving:
  ○ In the Co-chair role
  ○ As part of the leadership/voting slate
• Commitment to supporting
  ○ CMTE/WG Prep (Core Team Mtgs),
  ○ Monthly Standing CMTE/WG Mtgs, and
  ○ Additional monthly follow up
	2 Forums x 3 (18 hrs/yr) = 108 hrs/yr	Double-checking the math:
		• Monthly contribution per ICH forum calculated as 1.5 hrs x 3 (for prep, mtg, and follow up) = 4.5 hrs per forum/months
		• For 2 forums a month, that's 4.5 hrs per forum/month x 2 forums x 12 months/year = 108 hrs/year

Total	122 hrs/yr	Which translates to at least 10 hrs/months or 2.5 hrs/week

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Partner & System-Wide Updates (80 mins)

III. **Announcements & Reminders (as needed)**
   a) ICH: Full Council Call for Nominations *NEW*
   b) HCS: RELiEF Program *NEW*
   c) HUD: FY2023 PRO Housing NOFO *NEW*
   d) NBM: Housing Affordability Summit *NEW*

IV. Summary & Adjournment (5 mins)

ICH: Full Council Call for Nominations *NEW*

Purpose: Announce the process for official membership as a community representative on the ICH Full Council convened quarterly.

Background: Four (4) categories of voting members represent the community, and the following seats are vacant or expiring across the four categories:

- ❖ **2 advocate seats** to represent organizations that advocate for the District's homeless population;
- ❖ **2 business/private sector seats** to represent organizations that have resources or expertise to contribute to addressing homelessness in the District;
- ❖ **2 lived experience seats** to represent homeless or formerly homeless individuals;
- ❖ **5 service provider seats** to represent organizations providing services within the District's Continuum of Care for homeless services.

Details: <u>Click here for the Nomination Submission Form</u> open until 09/17! Self-nominations only, please.

HCS: RELiEF Program *NEW*

Background:
- ❖ Housing Counseling Services (HCS) financial education and rental incentive program
- ❖ Recommending as resource for households exiting RRH and/or otherwise independently leasing
- ❖ Program can serve up to 80 households, only 18 are enrolled so far!

Referral Process
- ❖ Referral form will be sent with ICH meeting materials,
- ❖ You can also email relief@housingetc.org for more info and to submit referrals

Timeline: Program ends 12/31 so aiming to enroll households quickly so that can receive full 3 months of assistance.

Housing Counseling Services: Participants must be willing to engage in one counseling session which will include a credit pull (soft pull and no cost to the client).

The RELiEF Program

RELiEF (Rental Emergency Lifeline/ Eviction Fund) is a financial education program to help tenants in DC to stabilize their housing and develop savings habits. **The program will award participants who make on time rental payments $600 per month up to a total of $1,800 over a three month period.** This money can be used to start an emergency savings fund to prepare for unexpected expenses and minimize their impact on your housing.

How it works:
Once enrolled, RELiEF will award participants $600/month (up to a total of $1,800) for each month during the 3 month period of enrollment for which proof of an on-time rental payment is provided. Participants must work with a certified housing counselor on budgeting, saving, banking, and credit repair. Housing counselors will assist participants in the creation of an individualized savings plan with concrete next steps, with the goal of using the incentive payments to start an emergency savings fund.

Program requirements:
To be eligible to participate in the RELiEF program, you must meet the following:
- Live in DC and have lived in your current unit for a minimum of 6 months
- Demonstrate ability to make on- time rental payments going forward
- Commitment to work with a housing counselor to develop a housing plan, credit report evaluation, individualized budget and savings plan
- Commitment to share rental payment history for 12 months after the program ends
- Document housing instability at some point within the last 12 months
- Currently at or near a $0 rental balance
- Household income no greater than 60% area median income
- Have rent that is no more than 50% of your monthly income
- You may not participate in the program if you pay income based rent

*Enrollment into the RELiEF program is extremely limited, HCS will evaluate applications on a rolling basis until all spots are filled. Application submission does not guarantee enrollment.

Contact us to find out more today!

✉ Email us at relief@housingetc.org   ☎ Call us at 202-900-9461

This program is generously supported by the Wells Fargo Foundation and National Housing Trust

NATIONAL HOUSING TRUST

Housing Counseling Services, Inc.
Est 1973
Serving DC, MD and VA
2410 17th St., N.W. • Suite 100 • Adams Alley • Washington, D.C. 20009
202-667-7006 • www.housingetc.org

HUD: FY 2023 PRO Housing NOFO *NEW*

Purpose: Share overview and gauge interest, feasibility in pursuing FY 2023 Pathways to Removing Obstacles (PRO) Housing NOFO. DC is a priority region!

Background/Context:
- ❖ **Funding Goal:** Identification and removal of barriers to affordable housing production and preservation.
- ❖ **Eligible Uses:** Activities that further develop, evaluate, and implement housing policy plans, improve housing strategies, and facilitate affordable housing production and preservation.
  - ➢ Examples include zoning and land issues, gaps in resources for development, deteriorating infrastructures, and building new affordable housing.
- ❖ **Timeline:** Due 10/30/23.
  - ➢ Application includes requirement for public engagement and 15-day comment period.

Additional Details and Summary available here.

NBM: Affordable Housing Summit *NEW*

Purpose:

- Explore how collaborative action can reimagine and build a collective, thriving future.
- Recognizing that neither policy, design, nor advocacy alone can meaningfully address the underlying inequity of housing in America, the summit centers around the question: **What do communities and neighborhoods lose when housing is unaffordable?**

Background

- Date: September 19, 2023
- Location: National Building Museum
- Speakers include Shaun Donovan, Enterprise Community Partners
- Registration: https://www.nbm.org/future-cities-housing-affordability-summit/

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Partner & System-Wide Updates (80 mins)

III. Announcements & Reminders (as needed)

IV. **Summary & Adjournment (5 mins)**

   a) Next Meeting: Monday (09/18) from 2 – 3:30 pm