



06/27 FULL COUNCIL & PRE-MEETING

PURPOSE

To brief attendees on the Pre- and Full Council Meeting format and topics. The Briefs in this document cover the following:

- Proposed Agenda for the Pre- and Full Council Meetings
- Pre-Meeting Structure & Raffle for Public Comments
- Planning for Fiscal Constraints & Importance of Connecting Clients to Mainstream Resources
- New Opportunities Funding in FY24 & the Target Populations for New Non-Congregate Facilities

BACKGROUND/CONTEXT

The Interagency Council on Homelessness (ICH) is the strategic planning and governing board for the District's homeless services system. The 06/27 meeting will be the first in-person Full Council meeting since the COVID-19 Public Health Emergency was declared in 2020.

LOGISTICS

- Date: Tuesday, June 27, 2023
- Time:
 - 1 – 2:30 pm: Pre-Meeting with the City Administrator
 - 2:30 – 3 pm: Transition between meetings
 - 3 – 4:30 pm: Full Council Meeting chaired by the City Administrator
- Location:
 - Watha T Daniel Shaw Library
 - 1630 7th St NW, Washington, DC 20001
- Room: Public Meeting Rooms Downstairs
- Seating:
 - ICH Full Council members
 - Members who served during the COVID-19 pandemic but whose terms have expired, as well as
 - The 2022 nominees that MOTA is appointing to fill expired seats.

PROPOSED AGENDA FOR THE PRE- & FULL COUNCIL MEETINGS

PRE-MEETING

- I. Welcome & Introductions (10 mins)
 - a. Call to Order & Moment of Silence
 - b. Introductions & Overview of Pre-Meeting, Transition, and Check-In for Members
- II. Opportunity to Explore Feedback Stations & Mingle (60 mins)
 - a. General Comments & Concerns, including Raffle for Full Council Public Comments
 - b. Planning for Fiscal Constraints
 - c. New Opportunities Funded in FY24
- III. Report Out by Facilitators (15 mins, 5 mins per Feedback Station)
- IV. Adjournment (5 mins)

TRANSITION

Check-in for

- Full Council Members & Media
- Public Audience, including last opportunity to sign up for Public Comment Raffle

FULL COUNCIL

- I. Opening & Introductions (15 mins)
- II. Public Comments (20 mins)
 - a. Raffle for 8 public comment slots (2 mins)
 - b. Report out from the pre-meeting station for Concerns (2 mins)
 - c. Public Comments (16 mins, 2 mins per person = 8 Public Comments total)
- III. Discussion (50 mins)
 - a. Planning for Fiscal Constraints (25 mins)
 - b. New Opportunities Funded in FY24 (25 mins)
- IV. Additional Public Comments (time-permitting)
- V. Summary & Adjournment (5 mins)

PRE-MEETING STRUCTURE & RAFFLE FOR PUBLIC COMMENTS

PURPOSE

To maximize the opportunities for public engagement on the 06/27 Full Council meeting topics and to establish a fair and equitable selection process for the limited time available for Public Comments.

BACKGROUND/CONTEXT

Given the number of appointed [ICH Members](#) and to ensure sufficient time for a robust discussion during the Full Council meetings, Public Comments are limited (normally to 10 minutes at the start of the meeting). To compensate for this limitation, the ICH hosts a 1.5-hour pre-meeting for the public, particularly for people with lived experience currently or previously experiencing homelessness.

Pre-meetings are usually structured as one large group discussion with a facilitator, who summarizes the feedback at the top of the Public Comments on the Full Council meeting agenda. The 06/27 pre-meeting will be unique, to allow pre-meeting attendees an opportunity to

1. Meet & Mingle with the City Administrator and
2. Share their feedback in one to two ways
 - a. In writing: by completing paper surveys or capturing notes on a sticky for the feedback murals
 - b. By visiting with facilitators assigned to Feedback stations so the facilitators can support with completing the surveys or summarizing feedback on stickies for station murals.

OPPORTUNITY TO MEET & MINGLE WITH THE CITY ADMINISTRATOR & ICH TEAM

This is the first ICH Full Council meeting chaired by [Kevin Donahue](#) (City Administrator, Executive Office of the Mayor) and supported by ICH Director [Theresa Silla](#). As such, the City Administrator (CA) plans to attend the pre-meeting so attendees can directly relay their concerns and comment to him. To ensure that he has adequate time to meet everyone and visit all the stations, please limit one-on-one time with him to 3 mins. The ICH Director will be at the Welcome & Orientation station to greet attendees, orient them to the pre-meeting, and answer any questions about the ICH, the Full Council, or Pre-Meeting.

PRE-MEETING FEEDBACK STATIONS & SURVEY

In collaboration with the Department of Human Services (DHS) and the ICH Consumer Engagement Workgroup (CEWG), the [ICH Team](#) will host three (3) feedback stations at the Pre-Meeting:

1. General Comments & Concerns,
2. Planning for Fiscal Constraints, and
3. New Opportunities Funded in FY24.

In line with the Full Council Meeting agenda, the first station is dedicated to capturing feedback on all other topics, including client-specific concerns, and the other two (2) feedback stations listed above mirror the discussion topics of the Full Council meeting.

PUBLIC COMMENT RAFFLE

Given that this is the first meeting in 3 years, the following adjustments have been made to the standard format of the pre-meeting:

- **Expanding Time Allotted to Public Comments:** The Public Comment portion of the Full Council meeting will be expanded to 20 minutes.
- **Limiting Summary of Feedback During Public Comments:** The pre-meeting summary provided during the Public Comment will be limited to a report out on the feedback identified at the General Comments & Concerns Station.
- **Summarizing Relevant Feedback During Time Allocated to Discussion:** Feedback from the stations dedicated to Planning for Fiscal Constraints and New Opportunities Funded in FY24, will be summarized by ICH Members or their guests during the discussion time for those two topics.

Still, the demand for Public Comments will likely exceed the time available, as such, a raffle will be administered to assign the 8 Public Comment slots identified in the Proposed ICH Full Council Agenda. The raffle process will proceed as follows:

- **Distributing raffle tickets:** two identical raffle tickets will be distributed to the public audience when they sign in for the Pre- or ICH Full Council Meeting. The raffle sign-in sheet will capture the distribution of raffle tickets to general public attendees.
- **Entering the raffle:** To enter the raffle, drop one ticket into the raffle vase and keep one ticket.
- **Pulling the Winning Tickets:** the City Administrator will pick 8 raffle tickets from the raffle vase at the top of the public comment period before facilitators of the General Comments & Concerns Station report out on feedback they received during the Pre-Meeting. This way, Public Comments raffle winners can queue at the Public Comment mike and be ready for their 2 mins during the report out on General Comments & Concerns Stations.

GUIDELINES

Due to limited time and to accommodate as many people as possible:

- **One-on-One Time at Pre-Meeting:** will be limited to 3 mins, especially while other people are waiting to speak to City Administrator or a Facilitator at a Feedback Station
- **Public Comments at Full Council Meeting:** are limited to 2 mins per person and will not be addressed directly during the Public Comments period.

PLANNING FOR FISCAL CONSTRAINTS

PURPOSE

To identify priority strategies that account for the District’s fiscal constraints and spotlight ICH efforts to address fiscal constraints by connecting clients to mainstream resources.

BACKGROUND/CONTEXT

Shrinking resources and escalating costs have created significant fiscal constraints. For example, the February 2023 forecast of the District’s Chief Financial Officer showed a more than \$390 million drop in revenues. Due to significant cost increases, the District faced a \$1.7 billion deficit after the CFO released their February revenue estimate. The District will likely face similar fiscal constraints over the next few years.

IMPORTANCE OF CONNECTING CLIENTS TO MAINSTREAM RESOURCES

Ending and preventing homelessness requires us to fully scale programs dedicated to homeless services. Operating at scale implies that programs dedicated to homeless services meet the demand for homeless or homelessness prevention assistance. Based on our Annual Key Performance Indicators for FY22, we know we are closer to operating at scale for the Family Subsystem than the Single Adult, Youth, and Veterans Subsystems. The table below details exits to permanent destinations relative to the total number of households in each subsystem experiencing homelessness in FY22.

Table 1: FY22 Exits to Permanent Destinations by SubSystem

Subsystem	Exits to Permanent Destinations	Total Experiencing Homelessness in FY22	Percent
Count of Families	834	1,046	79.7%
Single Adult	1,281	7,834	16.4%
Veterans (Single)	272	606	44.9%
Youth (Single)	18	931	1.9%

PARTNERSHIP WITH DCHA

DCHA updated public housing waitlist management policies and launched a waitlist update campaign earlier this year. In response to the shift in policies and procedures, ICH facilitated feedback sessions across ICH key ICH forums, including the Housing Solutions Committee and the Consumer Engagement Workgroup (CEWG). Based on concerns about adequate outreach to people experiencing homelessness, DCHA worked with ICH, DHS, and TCP to organize data-driven outreach.

Leveraging a data-sharing agreement, the following overlap was identified:

- 124 unaccompanied individuals who are not matched to another resource were identified as active on the public housing waiting list and
- 332 families (17 families in shelter, 256 in FRSP, and 59 in HPP) who are not matched to another housing resource were active on the public housing waiting list.

Due to the current data-sharing limitations, DCHA cannot share the exact names of individuals or families. However, DCHA can identify high-level summary data that can help with targeted outreach to the programs and facilities where individuals and families from the DCHA waitlist are located. Based on the intel provided, TCP and DHS targeted facilities and programs with follow-up information on how those active individuals and families can flag continued interest in public housing opportunities.

Since then, DCHA has identified that over 1,000 federal vouchers will become available over the next few months, so the team is now analyzing the Housing Choice Voucher Program (HCVP) waitlist.

KEY DISCUSSION QUESTIONS

The following key discussion questions are suggested as prompts for the Pre- and Full Council meetings:

1. What does “fiscal constraint” mean to you?
2. Do you agree that we should prioritize connecting clients to mainstream resources?
3. What else should we be doing in response to fiscal constraints? How should we respond as a system?

Figure 1: Flyer for Final Opportunity to Response to DCHA Waitlist Update Campaign



The flyer features the DCHA logo on the left, which includes the text 'DISTRICT OF COLUMBIA', 'DCHA', and 'HOUSING AUTHORITY'. The main text asks 'ARE YOU ON THE WAITING LIST FOR PUBLIC HOUSING?' and encourages interested parties to attend an event at MLK Library on Monday, May 1, 2023, from 8:30 AM to 6:00 PM. It provides the website www.dchousing.org/event for more information. A disclaimer states that attendance is limited to those on the public housing waiting list. The event location is identified as Martin Luther King Library, 901 G Street NW. An illustration of a diverse group of people is shown at the bottom right.

ARE YOU ON THE WAITING LIST FOR PUBLIC HOUSING?

Are you still interested in a unit? If you answered yes to both of those questions and you have not attended an eligibility event at MLK Library this year, please join us on Monday, May 1!

For more information about how to RSVP and what to bring with you, visit: www.dchousing.org/event

Disclaimer: You must be on the public housing waiting list to attend this event. If you are not, you will not be admitted.

MONDAY • MAY 1 • 2023
8:30 AM - 6:00 PM

MARTIN LUTHER KING LIBRARY
901 G STREET NW

NEW OPPORTUNITIES FUNDED IN FY24

PURPOSE

To support planning for new programs funded to launch in FY24.

BACKGROUND/CONTEXT

Despite significant fiscal constraints, several exciting new programs are funded to launch in FY24, including two Non-Congregate Shelter (NCS) facilities. The new NCS facilities will be funded leveraging the HOME Investment Partnerships American Rescue Plan (HOME ARP) and State and Local Fiscal Recovery Funds (SLFRF)

The District's Interagency Council on Homelessness (ICH) led the consultation process for allocating HOME-ARP and State and Local Fiscal Recovery Funds (SLFRF) by leveraging its Committee and Workgroup infrastructure. The ICH took on this role because the ICH serves as the governing body for the District's Homeless Services Continuum of Care (CoC), responsible for coordinating federal homeless assistance resources allocated to the CoC.

The level of community engagement in the ICH lead planning process was quite robust, with over 200 individuals representing 70+ organizations.

TARGET POPULATIONS FOR NEW NON-CONGREGATE SHELTER (NCS) FACILITIES

For HOME ARP-funded NCS, the District will leverage its Coordinated Assessment and Housing Placement (CAHP) process to identify people experiencing homelessness that are

1. Medically vulnerable,
2. Matched to housing and need housing navigation supports/services, and/or
3. Cannot be appropriately served in the existing congregate and non-congregate shelter options.

KEY DISCUSSION QUESTIONS

The following key discussion questions are suggested as prompts for the Pre- and Full Council meetings:

1. What are the most important lessons from PEPV and Bridge Housing to adopt?
2. We will not have enough NCS for everyone, so we will target three populations. Are you in agreement with these groups? Who else should we be targeting?
3. We have identified locations but face community pushback. What are the most significant concerns we must plan for and address?
4. Is there another newly funded program we should highlight and plan for?