



12/10 FULL COUNCIL & PRE-MEETING

Issued: 09 December 2024

PURPOSE

To brief attendees on the 12/10 Pre- and Full Council Meeting format and topics. The meeting will be the last Full Council meeting for CY 2024.

BACKGROUND/CONTEXT

ICH Overview: The Interagency Council on Homelessness (ICH) is the strategic planning and governing board of the District's homeless services Continuum of Care (CoC).

Pre-Meeting Overview: This is an opportunity for Community Representatives and the City Administrator to hear what is top-of-mind for the general public, especially people with lived experience. Time permitting, the City Administrator and ICH Director would like to plan for the FY26 Budget and beyond.

Full Council Meeting Overview: Meeting with limited public comments (5 individuals at 3 minutes per public comment; 8 individuals at 2 minutes per comment). Proposed discussion topics for ICH Full Council members ONLY. The focus is Governance and Decision Making.

OVERVIEW OF LOGISTICS

- Date: Tuesday, December 10, 2024
- Time:
 - 1 – 2:30 pm: Pre-Meeting with the City Administrator or designee
 - 2:30 – 3 pm: Transition between meetings
 - 3 – 4:30 pm: Full Council Meeting chaired by the City Administrator or designee
- Location: Martin Luther King Jr. Memorial Library
 - Address: 901 G Street NW
 - Room: Event Space on the 5th Floor
- Seating:
 - DC Gov Representatives: 16 seats
 - Community Representatives, including Members yet to be confirmed by DC Council
 - Quorum: if limited to confirmed representatives, short one confirmed service provider.

AGENDA DETAILS

PRE-MEETING AGENDA DETAILS

- **1 – 1:05** **Welcome, Agenda Review, & Housekeeping** (5 mins)
- **1:05 – 1:35** **System Check-In – Top of Mind** (30 mins)
 - ICH Full Council Community Representatives (10 mins)
 - General Public (10 mins)
- **1:35 – 2:20** **Discussion – FY26 Budget Engagement Strategies** (45 mins)
 - Lessons Learned
 - Opportunities for Early Engagement
 - Leveraging Existing Oversight Bodies
 - Confirming Priorities & Funding Solutions
- **2:20 – 2:25** **Announcements & Reminders** (5 mins)
- **2:25 – 2:30** **Summary & Adjournment** (5 mins)

FULL COUNCIL AGENDA DETAILS

- **3:00 – 3:10** **Opening & Welcome** (10 mins)
 - Moment of Silence
 - Acknowledgement of Members, including 2023 Nominees under Mayoral Review
- **3:10 – 3:30** **Public Comments** (20 mins)
- **3:30 – 3:50** **System Check-In** (20 mins)
 - Significant Updates & Landscape Shifts
 - Constituent Concerns (from pre-meeting discussions)
- **3:50 – 4:20** **Governance** (30 mins)
 - Annual Responsibilities & Timelines
 - Status of the Council
 - 2024 Nominations
 - Forums & Work Plan – Basis of the Leadership Slates
- **4:20 – 4:30** **Announcements, Recognitions & Reminders** (10 mins)
 - Annual Point in Time (PIT) Save the Date
 - Call for Meeting Space – March Full Council Meeting
 - Celebrating 10 years of Leadership
- **4:30** **Summary & Adjournment**

DISCUSSION—FY26 BUDGET ENGAGEMENT STRATEGIES

Time permitting, the City Administrator and ICH would like to plan for the FY26 Budget proactively.

LESSONS LEARNED FROM FY24 & FY25 ICH BUDGET ENGAGEMENT ACTIVITIES

Key areas of feedback received to date include:

- Start early and be data-driven to maximize impact
- Recognize the connection between performance and budget
- Be efficient – minimize ICH-specific engagements during budget oversight (from the release of the Mayor’s Proposed Budget until the final DC Council vote)

OPPORTUNITIES FOR EARLY ENGAGEMENT

Early engagement aims to inform instead of react to the Mayor’s Proposed Budget. Potential examples:

- Work with the Mayor to host an ICH-specific engagement event as part of budget formulation or
- Establish a data-driven rubric for evaluating the Proposed Budget

Early engagement also helps orient community to the appropriate performance oversight hearings:

- Budget and performance are intertwined. Examples –
 - Focus on funding quality programs.
 - Insufficient funding creates severe conditions, impacting performance.
- Also, both budget and performance data are critical for updating the strategic plan (Homeward DC 3.0)
 - Engagement events should also be designed to support the strategic planning process.

LEVERAGING EXISTING BUDGET & PERFORMANCE OVERSIGHT BODIES

Are there any options for minimizing performance and budget engagements specific to the ICH by leveraging DC Council Oversight Hearings?

- Can the ICH team support the following activities instead of hosting ICH-specific engagement sessions?
 - Orient ICH members to the appropriate Council Oversight Hearings by
 - Creating a program inventory for dedicated and critical adjacent resources funded by District Gov Agencies
 - Crosswalking the program inventory by the appropriate Council Oversight Hearings
 - Evaluate feedback on the relevant programs provided at Council Oversight Hearings

CONFIRMING PRIORITIES & FUNDING SOLUTIONS

Does this focus feel appropriate? Do you have any recommendations for funding solutions? Strategic Planning Committee will be the forum for ensuring that ICH specific budget and performance related activities support development of Homeward DC 3.0.

SIGNIFICANT UPDATES & LANDSCAPE SHIFTS

Below are some key concerns flagged at ICH Forums or by ICH stakeholders that we are tracking:

- ICH Progress Report (Annual Update) and Work Plan, especially Homeward DC 3.0
- Emergency Rental Assistance Program (ERAP)
- Families Exiting Family Re-Housing Stabilization Program (FRSP) to HCVP
- HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) & CoC Builds NOFO
- Inauguration & Annual Point in Time (PIT) Count
- Peer Case Management Institute (PCMI): Cohort II
- Single Adult Shelter Transformations
- Virginia Williams Family Resource Center (VWFRC) Move
- Winter Plan Implementation

Topic /Concern and Synopsis	ICH Forum(s) to Track
<p>ICH Progress Report (Annual Update) & Work Plan, especially timeline for Homeward DC 3.0</p> <p>FY24 Key Performance Indicators (KPIs) are now available. The data will be reviewed at the appropriate Dec/Jan meetings for integration in February and adoption in March.</p>	Strategic Planning CMTEs & WGs
<p>Emergency Rental Assistance Program (ERAP)</p> <p>Legislative updates and portal administration. The portal closed within 5 hours of opening on 11/20 for applications expending FY25 funds.</p>	Housing Solutions CMTE
<p>Families Exiting Family Re-Housing Stabilization Program (FRSP) to HCVP</p> <p>Tracking status of exits from FRSP, including timeline to voucher approval with DCHA.</p>	Family System WG
<p>HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) & CoC Builds NOFO</p> <p>TCP submitted the NOFO applications on 10/29 and 11/20, respectively. Available here.</p>	Executive & Strategic Planning CMTEs
<p>Inauguration & Annual Point in Time (PIT) Count</p> <p>Due to the timing of the inauguration, the District's PIT Count is scheduled for 01/29.</p>	Front Door Services WG
<p>Peer Case Management Institute (PCMI): Cohort II</p> <p>DHS and partners accepted applications through 12/01, with plans for a Feb. 2025 kickoff.</p>	Strategic Planning CMTE
<p>Single Adult Shelter Transformations</p> <p>Tracking status and DHS call for support in advancing shelter redevelopments through FY25 and beyond, including the E Street Non-Congregate Shelter and New York Ave Men's Shelter.</p>	ERSO CMTE & WGs
<p>Virginia Williams Family Resource Center (VWFRC) Move</p> <p>On 12/23, VWFRC will relocate from its Rhode Island Ave NE location to the first floor of DHS headquarters at 64 New York Avenue NE.</p>	Family System WG
<p>Winter Plan Implementation</p> <p>Monitoring hypothermia and cold weather emergencies, including operational shifts and challenges. Check out cold.dc.gov and sign up for Alert DC updates.</p>	ERSO CMTE & WGs

GOVERNANCE

We propose a simple framework for advancing Full Council and forum leadership in 2025.

ANNUAL RESPONSIBILITIES & TIMELINES

Federal ([24 C.F.R. §578.5\(a\)](#)) and local legislation ([DC Code § 4-752.01](#)) require the ICH to do the following:

- Make an invitation for new members to join at least annually,
- Adopt and follow a written process to select a board to act on behalf of the Continuum of Care, and
- Appoint additional committees, subcommittees, or workgroups

The timeline set out by the [Mayor's Order 2014 – 258](#) is to finalize and advance candidates to the Mayor's Office of Talent and Appointments (MOTA) by April 15 each year.

STATUS OF THE COUNCIL

To comply with annual requirements, and to invite new members but create continuity on our board, our community seats have staggered two-year terms so that half the community seats turnover annually.

Confirmation of the last round of nominations is outstanding:

- 2022 Nominations. Terms expire May 2025. The DC Council confirmed eight of the nine nominees.
- 2023 Nominations. Terms expire May 2026. Eleven nominees are awaiting DC Council confirmation.

We have not maintained voting slates for ICH standing committees. We have been waiting to confirm the Full Council because there is a significant need to establish Leadership Slates across all ICH Forums.

2024 NOMINATIONS

We propose the following modifications to move forward with nominations for the Full Council and forums.

COMMUNITY REPRESENTATIVES FOR THE FULL COUNCIL (TERMS EXPIRE MAY 2027)

According to the [ICH Bylaws](#), the Executive Committee is charged with developing the slate of candidates. However, the community representatives on the Executive Committee voting slate have expiring terms. The proposal is to establish a nomination review panel by inviting all non-conflicted members of the ICH Full Council, including outstanding nominees.

LEADERSHIP SLATES FOR COMMITTEES AND WORKGROUPS

We propose to accept nominations for leadership slates that reflect the categories of the ICH Full Council so that all forums have dedicated agency and agency members. We also propose to work with the review panel mentioned above to review submissions and finalize leadership slates.

FORUMS & WORK PLAN

The ICH team is working to establish a leadership slate for the forums proposed in the [FY25 Work Plan](#).