Interagency Council on Homelessness

Executive Committee

★ ★ ★

12 September, 2023

DON'T FORGET TO HIT RECORD

Convention for Recording ICH Committee Meetings:

- ❖ Recording for purposes of complying with the open meeting act requirements
- ❖ Available for anyone who requests a copy at ich.info@dc.gov.

Meeting Agenda

I. **Welcome & Agenda Review (5 mins)**
   a) Ice-breaker
   b) Intros & Call for Announcements
   c) Adopting Meeting Notes & Managing the Listserv

II. **Discussion Items (80 mins)**
   a) Addressing HMIS Visibility & Updating Standard Operating Procedures (30 mins)
   b) Planning for the October ICH Full Council (25 mins)
   c) ICH Governance (25 mins)

III. **Announcements & Reminders (as needed)**

IV. **Summary & Adjournment (5 mins)**
   a) Next Meeting: ICH Full Council on Tuesday, 10/17. In person location is TBD.
      Pre-Meeting: 1 – 2:30 pm
      Full Council: 3 – 4:30 pm

Ice-Breaker: Exec CMTE Voting Slate

13 Leaders!

- ❖ 5 DC Gov
- ❖ 2 Service Providers
- ❖ 1 business sector
- ❖ 1 advocacy
- ❖ 4 constituents with lived experience
- ❖ 1 Collaborative Applicant

Executive Committee Voting Slate from 2021, updated for transitions		
Co-Chairs:	Community	Christy Respress, Pathways
	Government	Laura Zeilinger, DHS → Rachel Pierre, DHS
Government Seats	DHS	
	DBH	
	DHCD	To be designated by Department Directors
	DCHA	
	DOES	
Co-Chairs of Standing Committees*: *If not already represented by Government Seats above	ERSO	Reginald Black, PFFC William Kuennen, DHS → Anthony Newman, DHS
	Strategic Planning	Kelly McShane, Community of Hope Madeleine Solan, DHS
	Housing Solutions	Shellon Fraser, NHT Drew Hubbard, DHCD → Colleen Green, DHCD
	Youth	Vacant Community Seat Sheila Clark/Sabrina Burrell, DHS
Community Seats*: **3 Private Sector +** **4 Constituents w/ Lived Experience** *If category not already represented by co-chairs	1 Advocate	Kate Coventry, DC Fiscal Policy Institute
	1 Service Provider	Fulfilled by Co-Chairs
	1 Business/Philanthropic	Fulfilled by Co-Chairs
	4 Constituents w/ Lived Experience	1 seat filled by Co-Chairs Robert Warren Qaadir El-Amin
	Consumer Engagement WG	Aaron White
Collaborative Applicant	TCP	To be designated by the Director

Intro & Call for Announcements

❖ **Intros:**
  ➢ Chat intros for attendees: name, pronouns, org, title/role
  ➢ Quick round of hellos from Co-Chairs and ICH staff with formal roles leading or supporting meeting
  ➢ Callers, use *3 to raise your hands so we can see you and call on you to introduce yourself –this allows us to check that your audio works and that you can hear us.

❖ **Call for Partner Announcements/Reminders:**
  ➢ Please "chat" any significant partner announcements, especially those changes/updates that impact the system
  ➢ We will make time on the agenda, as appropriate, or include in the notes

Adopting Notes & Managing the Listserv

❖ **Adopting Prior Meeting Notes:**

➢ Automatically adopted unless meeting attendees flag issues

➢ Generally, ICH team sends out meeting notes within a week

➢ Please review as soon as possible and flag any errors/issues

➢ If we don't hear back within a week, assuming good to adopt

❖ **Managing the Listserv:**

➢ Meeting materials are only distributed to listserv members

➢ If you are **not** on the listserv, you will **not** receive materials

➢ To join the listserv, email ich.info@dc.gov

Feedback on Agenda & Housekeeping

Feedback

Q&A

- ❖ Q:
- ❖ A:

Meeting Agenda

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HMIS Updates

HMIS Changes Coming in FY24

- User Interface

- Data Standards

- Workflow Updates for front-line singles programs

- Visibility Updates

User Interface

- Wellsky (our HMIS software vendor) has already implemented some aesthetic changes to the user interface for Community Services (formerly ServicePoint)

- These will not impact functionality, but the system now looks different than it did previously

- TCP's HMIS team has been previewing changes for user groups and has incorporate changes into training materials

The Community Partnership
For The Prevention
of Homelessness

Data Standards

- HUD periodically updates the HMIS data standards which govern data collection for all programs that use HMIS (regardless of how they are funded)

- For FY24 this is mostly limited to updating answer options to existing questions, but they have also added some questions that will help with better tracking of destinations upon exits from programs

Universal & Common Data Elements Updates

- Added question re: Sexual Orientation for PSH programs

- Changed the disabling condition "Substance <u>abuse disorder</u> services/treatment" to "Substance <u>use</u> services/treatment"

- Replaced "Client **refused**" with "Client **prefers not to answer**"

- Replaced "domestic violence **victims**" to "…**survivor**"

- Collapsed questions on race and ethnicity into one question

- Updated language for options on question re: gender

- Applied more specific options to destination question when households exit to **subsidized housing**

3.04 Race and Ethnicity

Header	Instruction
Element Name	Race and Ethnicity
Field 1 & Responses	Race and Ethnicity (as many as are applicable)
1	American Indian, Alaska Native, or Indigenous
2	Asian or Asian American
3	Black, African American, or African
6	Hispanic/Latina/e/o
7	Middle Eastern or North African
4	Native Hawaiian or Pacific Islander
5	White
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Field 2 & Response	Additional Race and Ethnicity Detail
	[Text]

3.06 Gender

Header	Instruction
Element Name	Gender
Field 1 & Responses	Gender (as many as are applicable)
0	Woman (Girl, if child)
1	Man (Boy, if child)
2	Culturally Specific Identity (e.g., Two-Spirit)
5	Transgender
4	Non-Binary
6	Questioning
3	Different Identity
8	Client doesn't know
9	Client prefers not to answer
99	Data not collected
Dependent A – Dependent to Field 1 Response 3	If Different Identity, Please specify [Text]

Appendix A – Living Situations

Field #	Response	Prior Living Situation (3.917)	Current Living Situation (4.12)	Destination (3.12)
Header	Homeless Situations (101-199)			
116	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	X	X	X
101	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, Host Home shelter	X	X	X
118	Safe Haven	X	X	X
Header	Institutional Situations (201-299)			
215	Foster care home or foster care group home	X	X	X
206	Hospital or other residential non-psychiatric medical facility	X	X	X
207	Jail, prison, or juvenile detention facility	X	X	X
225	Long-term care facility or nursing home	X	X	X
204	Psychiatric hospital or other psychiatric facility	X	X	X
205	Substance abuse treatment facility or detox center	X	X	X

		Prior Living Situation (3.917)	Current Living Situation (4.12)	Destination (3.12)
Header	Temporary Housing Situations (301-399)			
302	Transitional housing for homeless persons (including homeless youth)	X	X	X
329	Residential project or halfway house with no homeless criteria	X	X	X
314	Hotel or motel paid for without emergency shelter voucher	X	X	X
332	Host Home (non-crisis)	X	X	X
312	Staying or living with family, temporary tenure (e.g. room, apartment, or house)			X
313	Staying or living with friends, temporary tenure (e.g. room, apartment, or house)			X
327	Moved from one HOPWA funded project to HOPWA TH			X
336	Staying or living in a friend's room, apartment, or house	X	X	
335	Staying or living in a family member's room, apartment, or house	X	X	

Appendix A – Living Situations

Header	Permanent Housing situation (401 -499)			
422	Staying or living with family, permanent tenure			X
423	Staying or living with friends, permanent tenure			X
426	Moved from one HOPWA funded project to HOPWA PH			X
410	Rental by client, no ongoing housing subsidy	X	X	X
435	Rental By Client, with housing subsidy	X	X	X
421	Owned by client, with ongoing housing subsidy	X	X	X
411	Owned by client, no ongoing housing subsidy	X	X	X
Header	Other (1-99)			
30	No exit interview completed			X
17	Other		X	X
24	Deceased			X
37	Worker unable to determine		X	
8	Client doesn't know	X	X	X
9	Client prefers not to answer	X	X	X
99	Data not collected	X	X	X

Dependent A – Dependent to Field 1 Response 435	Rental Subsidy Type	X	X	X
428	GPD TIP housing subsidy	X	X	X
419	VASH housing subsidy	X	X	X
431	RRH or equivalent subsidy	X	X	X
433	HCV voucher (tenant or project based) (not dedicated)	X	X	X
434	Public housing unit	X	X	X
420	Rental by client, with other ongoing housing subsidy	X	X	X
436	Family Unification Program Voucher (FUP)	X	X	X
437	Foster Youth to Independence Initiative (FYI)	X	X	X
438	Permanent Supportive Housing	X	X	X
439	Other permanent housing dedicated for formerly homeless persons	X	X	X

Workflow Changes to Enhance Data Quality and Reporting

- In order to address HUD, DHS, and ICH data quality and other reporting requirements, we are shifting all projects to an entry/exit workflow beginning October 1, 2023.

- Day Centers, Outreach, and Singles Shelter sites (including youth programs) will be equipped to better document exits from those portions of the CoC or when an individual stopped presenting for services at a particular location.

- Transitional and permanent housing programs will continue their use of the entry/exit workflow as is.

HTTP://WWW.COMMUNITY-PARTNERSHIP.ORG/

Training on HMIS Workflow Changes

- Single Adult Programs (TH/RRH/PSH), 9/13 at 10:00

- Shelter Providers (LBS), 9/13 at 1:00 and 9/21 at 10:00

- Youth Programs, 9/14 at 10:00 and 9/26 at 10:00

- Outreach, 9/20 at 10:00 and 9/27 at 10:00

Register at community-partnership.org/events

Visibility Updates

- TCP and ICH have been working on "opening" the HMIS for several years, and are ready to implement the final change in FY24

- The final change will bring the Release of Information (ROI) process used in CAHP to scale for the entire system:
  - Consumers will be able to give their permission to "open" portions of their (and/or their family members') record(s) to the system to enhance their experience using CoC services

- We know this increased visibility is crucial to an improved client and provider experience, and quicker connection to appropriate services

- Looking for formal approval by the Committee to enact this along with the other changes beginning Oct. 1.

Why are we doing this?

- Mandate came from ICH workgroups back in 2015

- TCP/ICH held listening sessions in which we consistently heard the consumer and provider experience needed to be improved through increased HMIS visibility

- The current visibility structure makes it difficult to coordinate across providers

- Providers do not know what other providers a client is working with and may provide duplicative, redundant, or contradicting services being provided

Shared Information

- Currently, HMIS Users can look in the system to see if a consumer has a record and, if so, can build out an existing one instead of creating a new record

- The information that is currently visible across the system is just enough to ensure that the provider has selected the right client record (name, DOB, SSN, basic demographic info)

- What will be shared moving forward – **provided the consumer has a signed ROI** – is more information about disabling and health conditions, time with previous providers, and housing outcomes if any.

What's Currently Shared & What Isn't

UNIVERSAL IDENTIFIERS (ONE ANSWER PER CLIENT RECORD)

- Name
- Name Data Quality
- Social Security Number
- Social Security Number Data Quality
- Date of Birth
- Date of Birth Data Quality
- Race
- Ethnicity
- Gender
- Veteran Status

UNIVERSAL PROJECT STAY ELEMENTS (ONE OR MORE VALUES PER PROJECT STAY)

- Disabling Condition
- DV Status
- Case Plans/Case Notes
- Project Start Date
- Project Exit Date
- Destination
- Relationship to Head of Household
- Client Location
- Housing Move in Date (for RRH and Permanent Housing projects)
- Prior Living Situation

What Will Be Shared (with a signed ROI)

UNIVERSAL IDENTIFIERS (ONE ANSWER PER CLIENT RECORD)

- Name
- Name Data Quality
- Social Security Number
- Social Security Number Data Quality
- Date of Birth
- Date of Birth Data Quality
- Race
- Ethnicity
- Gender
- Veteran Status

UNIVERSAL PROJECT STAY ELEMENTS (ONE OR MORE VALUES PER PROJECT STAY)

- Disabling Condition (Yes/No question only)
- Project Start Date
- Project Exit Date
- Destination
- Relationship to Head of Household
- Client Location
- Housing Move in Date (for RRH and Permanent Housing projects)
- Prior Living Situation
- Housing Plan and other Assessments and Sub-Assessments

What Will (Still) Not Be Shared

- Disabling Condition (specifics about condition/diagnosis)

- DV Status

- Case Plans/Case Notes

Unable to share these items due to privacy laws governing how the HMIS vendor built the system

Opting into Data Sharing

- Similar to the CAHP process, consumers will need to opt in to having their information shared

- They can do so by signing a Release of Information which will enable TCP to "open" closed portions of their record.
  ◦ Records for consumers without a signed ROI will look as they do currently

- Even though sharing will enable providers to see information entered previously by other providers, they will still need to verify/ask questions of consumers presenting for services so that they can ensure that they're documenting the information that is true for the consumer at the time they are entering a new program or engaging with a new provider.

Policy Documents

- TCP worked with DHS/ICH (staff and committees/workgroups) to update HMIS related policy documents operationalize these changes.

- The following were sent out for review:
  ◦ HMIS Policies and Procedures Manual
  ◦ HMIS Privacy Notice
  ◦ Release of Information

Changes to Policies & Procedures Manual

- Modernized language, e.g. "program participant" vs. "client;"

- Updated program types referenced to include more recent interventions, e.g. Bridge Housing, Extended Transitional;

- Updated referenced Data Standards to the FY24 version;

- Updated system specifications (hardware/software needed) to run HMIS;

- Notes that Introductory HMIS training is now offered through a video as opposed to an in person or virtual training;

Changes to Policies & Procedures Manual

- Reflects move to ROI for sharing information, upon request, that is not currently visible across providers;

- Delineates information that is visible in HMIS after its obtained/entered, what would be visible if an ROI is signed;

- Specifies process through which TCP will open record content once an ROI is in hand;

- Incorporates by reference updated docs that operationalize the above (e.g. the Privacy Notice, the ROI);

- Broadens scope of "partner organizations" that can use HMIS, defines organizational structure needed to be granted HMIS access, and specifies onboarding and orientation process for new HMIS using entities.

Questions?

Seeking Consensus

❖ Are there any objections to the features advanced by the latest changes? Do we have a consensus to approve?
  - ➢ User Interface
  - ➢ Data Standards
  - ➢ Workflow Updates
  - ➢ Visibility Updates

❖ Are there any objections to the language advanced in the following documents? Do we have a consensus to approve?
  - ➢ HMIS Policies and Procedures
  - ➢ HMIS Privacy Notice
  - ➢ HMIS Universal ROI

Outcome: There were no objections from the Executive CMTE. All documents and updates were approved by consensus.

Activating the Exec CMTE Voting Slate

Executive Committee Voting Slate from 2021, updated for transitions		
Co-Chairs:	Community	Christy Respress, Pathways
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Government Seats	DHS	To be designated by Department Directors
	DBH	
	DHCD	
	DCHA	
	DOES	
	Collaborative App (TCP)	
Co-Chairs of Standing Committees*: *If not already represented by Government Seats above	ERSO	Reginald Black, PFFC William Kuennen, DHS → Anthony Newman, DHS
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	4 Constituents w/ Lived Experience	Fulfilled by Co-Chairs Robert Warren
	Consumer Engagement	Qaadir El-Amin
	Work Group	Aaron White

Feedback on HMIS Visibility & SOPs

Feedback:

- ❖ MS: these changes are so exciting! I know it has been a long time in the works to improve the ability to coordinate
- ❖ RE: Yes Maddie Im excited as well
- ❖ KM: I am so happy that we are opening up HMIS and have been thoughtful on what data to share or not. This has been a very long time coming. Thank you!
- ❖ Dr. M: the improvement look promising. However, clients need more support (like clearer language): to understand the different systems and processes.
- ❖ Ms. N: I hope that HMIS is more functional than what is...has been?

Feedback on HMIS Visibility & SOPs

Q&A

- Q: Isn't this invasive? How will people know where they will be going upon exit?
  - A: Clients do not have to answer any questions that are uncomfortable or invasive. There is an option for "client prefers to not answer"
- Q: Since we will have program and entry data what committees will receive reports on the data, and at what interval
  - A: Hoping to see more information beginning in October. Most likely over the rest of FY24 and beyond is when we will have more robust information.
- Q: Will the destination portion include data on income at exit?
  - A: Yes!

Feedback on HMIS Visibility & SOPs

❖ Q: I'm newer to the housing space so I'm happy to get some of this information in a follow up but are there any federal and/or District regulations that govern how much data from HMIS can be shared? Being at the Medicaid agency, I'm much more informed about HIPAA requirements around PHI (protected health information) but have not come up to speed on any analogous rules about HMIS and housing data for individuals.

➢ A (post meeting from ICH):

✓ Agency Agreements with the DC HMIS speak to HIPAA and Confidentiality. See sample agency agreement on TCP website at https://community-partnership.org/wp-content/uploads/2021/12/DC-HMIS-Agency-Agreement-2021.pdf

✓ HUD guidance/resources are available online, including https://www.hudexchange.info/resource/1321/hmis-hipaa-and-other-state-and-federal-laws-and-assorted-legal-issues/

Feedback on HMIS Visibility & SOPs

- ❖ **Q:** The question I have is that in the past we also talked about adding some non-HUD required fields and a process for that. I've long been interested in seeing how we can track pregnant people so we can ensure proper prenatal and postpartum care is provided. This was also a recommendation from the CASI project a few years ago. Is that a data field that can be added at some point and what would be the process to determine if and how to do so?
  - ➢ **A:** It is something we can do; we wanted to make sure that we can collect the information – but HMIS is difficult when the answer to questions changes over time.
  - ➢ **Feedback:** We are asking the question annually, so we keep missing that point in time during the year when we are asking the question.

Feedback on HMIS Visibility & SOPs

- Q: How will opt-in sharing affect matching through CAHP?
  - A: impact should will likely not impact matching via CAHP, but the visibility should allow us to find clients and help them get into housing faster.

Parking Lot –Feedback on Other Issues

- Rent Reasonableness continues to be an issue
- Adequate training for Case Managers
  - So they are not personalizing the issues and interactions with clients

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Timing & Proposed Agenda

Timing:
- ❖ Date: Tuesday, 10/17
- ❖ Timing:
  - ➢ Pre-Meeting from 1 – 2:30 pm
  - ➢ Full Council from 3 – 4:30 pm

Proposed Agenda:
- ❖ Discussion:
  - ➢ Adopting a Winter Plan and
  - ➢ Establishing a Health Care Committee
- ❖ Updates:
  - ➢ HUD CoC NOFO: Ranking Committee Report Out

Format/Focus of Pre-Meeting

Suggested Parameters:

❖ Pre-meeting focus related to Full Council agenda

❖ June Full Council featured "feedback stations"

❖ What are the critical questions regarding the Winter Plan and Health Care Committee to pose to our community?

Logistics

Potential Locations

❖ Ideally, rotate between government and community spaces.

❖ Ideally, spacious to allow for social distancing

❖ Recommendations?

❖ Call for support:
  ➢ Meeting Venue:
    ✓ Large meeting room that can accommodate a square that will seat at least 36 ppl and an audience of 75 – 100 ppl
    ✓ Smaller breakout rooms that can support "feedback stations"
    ✓ Metro accessible
    ✓ Accessibility to eateries as the ICH is not budgeted to support food
  ➢ Refreshments

Feedback on October Full Council

Feedback

❖ CC: FYI there is a DC Council Committee of the Whole meeting on Tuesday 10/17. There may be an additional Legislative Meeting as well, but TBD. Those will start in the morning and could be short or long depending on the agenda.

Q&A

❖ Q: Will the Dept. Of Health Director be present?

❖ Q: Do we need to change bylaws to add a new CMTE or is it a workgroup?

➢ A: Yes, ICH will need to update our bylaws to add a new CMTE.

Feedback on October Full Council

Q&A

- ❖ Q from AW: Where will feedback from the HUD CoC NOFO Ranking CMTE be covered?
  - ➢ A from ICH: This is proposed as an update on the Full Council agenda.
- ❖ Q from RE: When do we hear who got nominated off self nominations for CMTEs and WGs?
- ❖ Q from RB: Are we saying that there is going to be multiple discussions as last time or is the stations going to be based on something within the pre meeting
- ❖ Q from RW: Do we need to take rise in COVID into account for Winter Plan and hypothermia season? Very concerned about health and wellness. Also, drug related deaths are top of mind.
  - ➢ FDBK from JC: Echo this. Gap is still there with access to services.

Feedback on October Full Council

- **Locations:**
  - CR: UDC, Howard
  - QEA: Franklin Park as outdoor
  - KSM: COH building in Ward 8 may be big enough, but tight and not as metro accessible.
  - MS: Is 441/Judiciary Sq an option?
  - RB: UCC?
- **Format:**
  - It also sounds like people might just want an opportunity to share current concerns, so is there a station that's just for general concerns people want to raise but may not tie directly into the meeting agenda.
  - Stations for what we know/hear are hot topics and then a general station.

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ICH Governance

Purpose:

❖ Provide a status update on Outstanding Nominations

❖ Extend the current Call for Nominations for at least a month (to 10/20)

Background/Context:

❖ Outstanding Call for Nominations

➢ For seats that expired in May 2022; to serve from May 2022 – 2024

➢ MOTA Update: Given the delay, advancing nomination legislation to Council with terms from May 2023 – May 2025

❖ Current Call for Nominations

➢ For seats that expired in May 2023; to serve from May 2023 – 2025

➢ MOTA Proposal: New terms would be set for May 2024 – 2026

Roadmap, Establishing Leadership Slates

08/22 Strategic Planning CMTE

10/17 ICH Full Council

09/12 Exec CMTE

08/02 ICH GVRN Meeting

Aug – Sept Socialize Proposal to CMTEs & WGs

Proposal

- ❖ Standards use of the terms CMTE, WG, and AG
  - ➢ Limit the use of CMTE and WG to forums representative of all ICH membership categories: service providers, constituents with lived experience, advocates, the business sector, and DC Gov
  - ➢ Establish Advisory Groups (AGs) for all spaces limited to a subset of ICH membership categories
- ❖ Identify 13 leaders for all CMTEs/WGs representative of the full spectrum of ICH membership categories
  - ➢ To include 2 constituents of lived experience on every CMTE/WG leadership slate
  - ➢ Leaders to support at least 1 other CMTE/WG of the ICH because the work of the ICH is cross-cutting
- ❖ 13 leaders will be charged with advancing discussions and deliverables, including a Work Plan for advancing
  - ➢ The specific roles/responsibilities of the WG
  - ➢ The legislated mandate for leadership on the ICH – namely, planning, policy-making, program development, provider monitoring, and budgeting related to the roles/responsibilities of the WG

Proposal ICH CMTE, WG, & AG Structure

ICH Full Council (meets quarterly) ICH Executive CMTE (meets on months the Full Council does not convene)				
Exec CMTE WGs	ERSO CMTE	*Health Care x Homeless Services CMTE*	Housing Solns CMTE	Strategic Planning CMTE
Racial Equity & Inclusion *Employment & Entrepreneurship*	Front Door Services Shelter Capacity Shelter Solutions	*Behavioral Health x HS* *Hospitals x HS*		Family System WG Youth System *WG* Single Adult System WG Veterans NOW WG

Notes:
- Currently, all CMTEs except the Strategic Planning CMTE meeting monthly
- Proposed new CMTE/WGs would convene monthly, creating 16 opportunities for leadership positions across the ICH CMTE/WG forums

Constituent Specific Advisory Groups

Existing groups supported by ICH:
- Lived Experience Advisory Group *proposed merge of CEWG & SHY YAB*
- Landlord Advisory Group

Other "Advisory Groups" hosted by ICH Members:
- Partnership to End Homelessness (PTEH), supported by the Greater Washington Community Foundation

Transition for a CEWG to CEAG

Purpose:

❖ To align with the proposed Leadership Slates for Constituents with Lived Experience (CLE)

❖ To expand the number of leadership roles for CLEs across ICH forums

Background/Context:

❖ There are currently 4 CLE seats on the Full Council, one of which is vacant

❖ Otherwise, the following CLEs sit on various Voting Slates: Reggie, Robert, Qaadir, and Aaron.

Proposal: 16 leaders and 16 leaders-in-training

❖ 16 forums x 2 CLE leaders ÷ 2 forums/leader = 16 CLE leaders!

❖ Ideally, we could have leaders in training shadowing the 16 CLE Leaders

❖ Allows us to consider a formal AG with formal membership for 32 CLE

❖ 32 CLEs/4 subpopulation = 8 CLE members for each category, meaning 8 reps for families, 8 single adults, 8 Veterans, and 8 Youth.

Feedback on ICH Governance

Q&A

- ❖ Q from RE: Seven women onboarded to PFFC. Absolutely want more women represented in ICH Full Council and seats. Feels like we are being kept inside a box and limited in our roles right now.
  - ➢ A from ICH: Several women have applied. Now just need to go through the final steps of the nomination process. Also, hoping that with leadership slates can assign roles for more consumers with lived experience.
- ❖ Q: Is it possible to fill the current vacant seat?
- ❖ Q: The FSWG is closed to consumers, is that an advisory group?
  - ➢ A from ICH: We are proposing we open the FSWG to include constituents with lived experience and have families with lived experience represented in the advisory group.
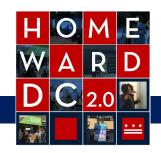
Feedback on ICH Governance

FDBK

- ❖ CR: I love the proposal. It means we need to do a LOT more targeted outreach.

Q&A

- ❖ Q: Can someone serve in more than one forum?
- ❖ Q:

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Discussion Items (80 mins)

III. **Announcements & Reminders (as needed)**

    a) Friendship Place: Anti-Racism Training

    b) HCS: RELiEF Program

    c) Homeless Youth Count (HYC) 2023

    d) ICH: Full Council Call for Nominations

IV. Summary & Adjournment (5 mins)

Friendship Place: Anti-Racism Training *NEW*

Join Friendship Place this fall for the 2023 Anti-Racism Training Series, to learn how we can grow and advance anti-racist causes in our shared community.

- ❖ **Session 1:** Sept 13 - Defining Racism
- ❖ **Session 2:** Sept 27 - Re-defining the Timeline and Progression of Racism and White Supremacy
- ❖ **Session 3:** Oct 11 - White Privilege & White Fragility/Guilt
- ❖ **Session 4:** Oct 25 - Global Perspectives: Native-American Issues
- ❖ **Session 5:** Nov 1 - Global Perspectives: Latino Issues
- ❖ **Session 6:** Nov 8 - Global Perspectives: Asian-American Issues
- ❖ **Session 7:** Nov 15 - What is Anti-Racism?

HCS: RELiEF Program

Background:
- ❖ Housing Counseling Services (HCS) financial education and rental incentive program
- ❖ Recommending as resource for households exiting RRH and/or otherwise independently leasing
- ❖ Program can serve up to 80 households, only 18 are enrolled so far!

Referral Process
- ❖ Referral form will be sent with ICH meeting materials,
- ❖ You can also email relief@housingetc.org for more info and to submit referrals

Timeline: Program ends 12/31 so aiming to enroll households quickly so that can receive full 3 months of assistance.

Housing Counseling Services: Participants must be willing to engage in one counseling session which will include a credit pull (soft pull and no cost to the client).

The RELiEF Program

RELiEF (Rental Emergency Lifeline/ Eviction Fund) is a financial education program to help tenants in DC to stabilize their housing and develop savings habits. **The program will award participants who make on time rental payments $600 per month up to a total of $1,800 over a three month period.** This money can be used to start an emergency savings fund to prepare for unexpected expenses and minimize their impact on your housing.

How it works:
Once enrolled, RELiEF will award participants $600/month (up to a total of $1,800) for each month during the 3 month period of enrollment for which proof of an on-time rental payment is provided. Participants must work with a certified housing counselor on budgeting, saving, banking, and credit repair. Housing counselors will assist participants in the creation of an individualized savings plan with concrete next steps, with the goal of using the incentive payments to start an emergency savings fund.

Program requirements:
To be eligible to participate in the RELiEF program, you must meet the following:
- Live in DC and have lived in your current unit for a minimum of 6 months
- Demonstrate ability to make on- time rental payments going forward
- Commitment to work with a housing counselor to develop a housing plan, credit report evaluation, individualized budget and savings plan
- Commitment to share rental payment history for 12 months after the program ends
- Document housing instability at some point within the last 12 months
- Currently at or near a $0 rental balance
- Household income no greater than 60% area median income
- Have rent that is no more than 50% of your monthly income
- You may not participate in the program if you pay income based rent

*Enrollment into the RELiEF program is extremely limited, HCS will evaluate applications on a rolling basis until all spots are filled. Application submission does not guarantee enrollment.

Contact us to find out more today!

✉ Email us at relief@housingetc.org   📞 Call us at 202-900-9461

This program is generously supported by the Wells Fargo Foundation and National Housing Trust
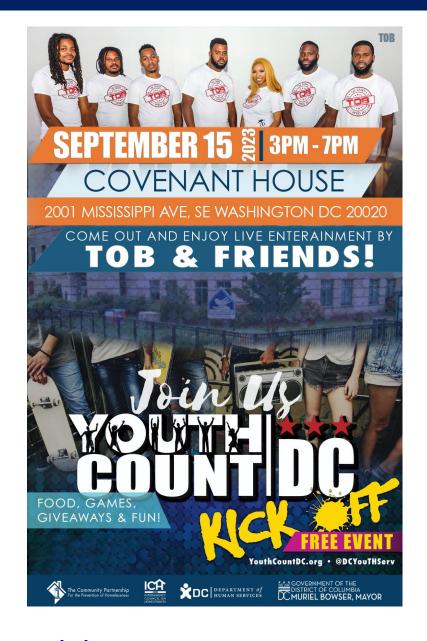
NATIONAL HOUSING TRUST

Housing Counseling Services, Inc.
Est 1973   2410 17th St., N.W. • Suite 100 • Adams Alley • Washington, D.C. 20009
Serving DC, MD and VA   202-667-7006 • www.housingetc.org

Homeless Youth Count (HYC)
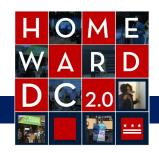
DELIBERATIVE PURPOSES ONLY | SEND COMMENTS/Q

Purpose: Announce the process for official membership as a community representative on the ICH Full Council convened quarterly.

Background: Four (4) categories of voting members represent the community, and the following seats are vacant or expiring across the four categories:

- ❖ **2 advocate seats** to represent organizations that advocate for the District's homeless population;
- ❖ **2 business/private sector seats** to represent organizations that have resources or expertise to contribute to addressing homelessness in the District;
- ❖ **2 lived experience seats** to represent homeless or formerly homeless individuals;
- ❖ **5 service provider seats** to represent organizations providing services within the District's Continuum of Care for homeless services.

Details: Click here for the Nomination Submission Form open until 09/17! Self-nominations only, please.

Meeting Agenda

I. Welcome & Agenda Review (5 mins)

II. Discussion Items (80 mins)

III. Announcements & Reminders (as needed)

IV. **Summary & Adjournment (5 mins)**

a) Next Meeting: ICH Full Council on Tuesday, 10/17. In person location is TBD.

Pre-Meeting: 1 – 2:30 pm

Full Council: 3 – 4:30 pm