



## SETTING AN ANNUAL CALENDAR BASED ON APPROACH FOR ADVANCING FY22 PRIORITIES

### PROPOSED APPROACH TO ADVANCING PRIORITIES

Priorities	Forum	Approach and Tools for Advancing Work	HWDC 2.0 Goal(s)
1. Ensuring overall coordination and planning, and reviewing for new/unanticipated issues for discussion/resolutions	Committee	<p>Likely need to reserve 1-20 min block to identify emerging issues and address previously flagged concerns Also, anticipate the following planning activities that will require at least 20-min discussion blocks:</p> <ul style="list-style-type: none"> <li>Q1 (01): Setting the Annual Calendar</li> <li>Q2 (05 or 06): Annual PIT and System Performance Reviews</li> <li>Q3 (07, 08, &amp; 09): Reviewing the proposed/final Annual Budgets for relevant District agencies and developing Executive Committee’s FY Priorities based on a solid understanding of budgets/funding for homeless and upstream systems</li> <li>Q4 (10): Reviewing and approving the FY Priorities for all other Standing Committees, based on a solid understanding of the opportunities presented by District and Federal budgeting and funding approval processes.</li> <li>Q4 (11 &amp; 12): Developing Implementation Work Plans</li> </ul>	Cross-Cutting
2. Imbedding REI principles into the operations of the ICH itself, as well as the homeless services Continuum of Care.	REI WG	<p>Q1 (01 – 04): Supporting WG leverage the appropriate tools (specifically <b>Project Canvas</b> and <b>Implementation Work Plans</b>) to</p> <ul style="list-style-type: none"> <li>Narrow down and develop a concrete scope of work for the 3 REI priorities</li> <li>Outline a project plan for advancing the concrete scope of work.</li> </ul> <p>Q2 (05 or 06): Report out to Exec Committee.</p>	Cross-cutting
3. Developing consumer engagement strategies to increase meaningful participation and input from consumers in all aspects of the operations of the ICH itself, as well as the homeless services Continuum of Care.	CE WG	<p>Previously: Framework for Consumer Engagement developed.</p> <p>Q1 &amp; Q2:</p> <ul style="list-style-type: none"> <li>Leverage <b>Framework for Consumer Engagement</b> when working with ERSO and Strategic Planning to evaluate and advance Goal 8 below.</li> <li>Goal is to test the framework, identifying gaps and challenges in implementing Framework, and developing concrete recommendations for addressing barriers identified.</li> </ul> <p>Q3: Finalize <b>Framework for Consumer Engagement</b> by documenting lessons learned from Q1 and Q2 activities.</p> <p>Q4: Present <b>Framework for Consumer Engagement</b> to Executive Committee for review and adoption.</p>	Cross-cutting
4. Developing a comprehensive communications strategy for Homeward DC 2.0, starting with messaging for Continuum of Care partners and staff.	PA WG	<p>Q1 &amp; Q2: On pause until the ICH staffs up.</p> <p>Q3 &amp; Q4: Support WG leverage the <b>Spitfire Strategies Smart Chart</b> to develop messaging for CoC partners and staff.</p>	Cross-cutting

Priorities	Forum	Approach and Tools for Advancing Work	HWDC 2.0 Goal(s)
<p><b>5. HMIS Visibility and Usage Challenges</b></p> <p><b>Operating a data management system that supports planning and delivery of coordinated/ quality care.</b></p>	Committee	<p>Previously:</p> <ul style="list-style-type: none"> <li>• Memo on Tackling HMIS Visibility &amp; Usage Challenges reviewed and approved as priority</li> <li>• Referred to Strategic Planning and ERSO Committees, including their associated WGs for review</li> </ul> <p>Q1 (02 or 03): Strategic Planning to establish framework for feedback from Medicaid, Family, Singles, Veterans and Youth WGs</p> <p>Q2 (04 or 05):</p> <ul style="list-style-type: none"> <li>• ERSO to establish framework for feedback from Shelter and Outreach WGs</li> <li>• Housing Solutions to establish framework for feedback from WGs or Special Project Teams (e.g., Site-Based Housing, Landlord Engagement, or Recovery Funding) as appropriate.</li> </ul> <p>Q 2(06):</p> <ul style="list-style-type: none"> <li>• Reviewing feedback and recommendations from ERSO, Housing Solutions, Strategic Planning and Youth Committees based on needs for data that facilitates planning and delivery of coordinated, quality care.</li> <li>• Outlining options for advancing visibility and usage challenges that accounts for Committee feedback/recommendations</li> <li>• Establishing decisions and surveying opportunities for investments related to HMIS and any other, relevant data systems</li> </ul>	Goal 11: Continue Efforts to Expand Data Collection & Improve Data Quality
<p><b>6. Improving access to income and outcomes of income-generating (benefit/entitlement, employment, and entrepreneurship) opportunities</b></p>	Committee	<p>Previously</p> <ul style="list-style-type: none"> <li>• Recommended DOES analysis of client overlap and approaches for establishing dashboards/performance metrics</li> <li>• Recommended DOES and DSBLD work with ERSO and Strategic Planning to identify <ul style="list-style-type: none"> <li>○ Effective/sustainable outreach to clients at the front door (ERSO) and</li> <li>○ Effective/sustainable connections to case management (CMs) across the continuum, especially at specialized work bed and rapid re-housing programs (Strategic Planning).</li> <li>○ Including mechanisms for obtaining feedback on barriers/challenges to accessing DOES/DSBLD resources</li> <li>○ Recommend leveraging <b>Framework for Consumer Engagement</b> developed by CE WG.</li> </ul> </li> </ul> <p>Q1 (03): Report out to Executive Committee on preliminary successes or lessons learned from</p> <ul style="list-style-type: none"> <li>• Engagement strategies adopted/tested (based on ERSO &amp; Strategic Planning recommendations)</li> <li>• DOES/DSLBD analysis of overlap in clients and potential approaches for establishing dashboards/ performance metrics</li> </ul> <p>Q2 (05 or 06): Continued follow up/report out</p>	Goal 8: Improve Employment and Income Growth Opportunities for Clients
<p><b>7. Evaluating timely utilization of FY22 Resources</b></p>	Committee	<p>Previously: Draft dashboard from Single Adult Subsystem WG reviewed.</p> <p>Q1 (01 &amp; 02): Referral to Strategic Planning to develop similar dashboards across subsystem WGs</p> <p>Quarterly review of subsystem dashboards: Q1 (03), Q2 (06), Q3 (09), and Q4 (12)</p>	Goal 2: Increase speed and efficiency of housing lease-up process

PROPOSED ANNUAL CALENDAR

Month	Executive Meeting Topics	ERSO Committee Meeting Topics	Strategic Planning Committee Topics	Housing Solutions Committee Topics
01	<p><b>Issues:</b></p> <ul style="list-style-type: none"> <li>Proposed Winter Plan updates</li> </ul> <p><b>Priorities:</b></p> <ul style="list-style-type: none"> <li>SAS Dashboards for Tracking Voucher Slots, Timelines &amp; Turnover</li> </ul> <p><b>Governance and Planning:</b></p> <ul style="list-style-type: none"> <li>Annual Committee Calendar,</li> <li>Full Council Member Roles/Responsibilities, and</li> <li>Engagement strategy/materials for Full Council nomination process</li> </ul>	<ul style="list-style-type: none"> <li>Hypothermia operations review</li> <li>Role of specialized beds at the front door:                             <ul style="list-style-type: none"> <li>Reviewing occupancy/vacancy rates of specialized shelter options and TH</li> <li>Planning for intake that supports prioritization of (referrals to) specialized beds including apartment style shelter, bridge housing, employment/work bed, medically frail/vulnerable, transitional housing, and senior beds</li> </ul> </li> <li>Supporting development of consumer engagement strategy for increasing access/connection to FY22 DOES and DSLBD programs</li> </ul>	<p><b>BREAK</b></p> <ul style="list-style-type: none"> <li>To facilitate prep to ensure that the ICH Director</li> </ul>	<p><b>BREAK</b></p> <ul style="list-style-type: none"> <li>MLK Day</li> </ul>
02	<p><b>BREAK</b></p> <ul style="list-style-type: none"> <li>To allow ICH Director to extend Full Council Nomination process, if necessary</li> <li>Otherwise, use meeting time to facilitate review of Full Council nominations by non-conflicted members</li> </ul>	<p><b>BREAK</b></p> <ul style="list-style-type: none"> <li>To allow staff to recuperate as fatigue from Hypothermia Operations sets in</li> </ul>	<p><b>Schedule:</b></p> <ul style="list-style-type: none"> <li>Recommend moving meeting up or down a week to avoid DHS/ICH Performance Oversight Hearing scheduled for 02/24</li> </ul> <p><b>Priorities:</b></p> <ul style="list-style-type: none"> <li>Expediting Housing: Supporting Outreach and Shelter WGs address housing challenges</li> <li>Provider Capacity: Supporting effective/sustainable connections to income generating resources (including employment &amp; entrepreneurship opportunities identified by DOES &amp; DSLBD)</li> <li>Data &amp; Performance Management Needs:                             <ul style="list-style-type: none"> <li>Framework for getting feedback from Medicaid, Family, Singles, Veterans and Youth WGs</li> <li>Establishing Dashboards for Family, Singles, Veterans and Youth WGs. Modeled after the SAS Dashboards for Tracking Voucher Slots, Timelines and Turnover and to integrate feedback received from Exec Mtgs</li> </ul> </li> </ul>	<p><b>Schedule:</b></p> <ul style="list-style-type: none"> <li>Recommend moving meeting up or down a week to avoid President’s Day on 3<sup>rd</sup> Monday and DHS/ICH Performance Oversight Hearing scheduled for 02/24</li> </ul> <p><b>Priorities:</b></p> <ul style="list-style-type: none"> <li>Consolidated RFP: priority round outcomes</li> <li>Modeling potential approaches to deeply affordable housing: identifying target population(s), preferences and services needs</li> </ul>

Month	Executive Meeting Topics	ERSO Committee Meeting Topics	Strategic Planning Committee Topics	Housing Solutions Committee Topics
03	<b>BREAK</b> <ul style="list-style-type: none"> <li>Use meeting time to facilitate review of Full Council nominations by non-conflicted members</li> </ul>	<b>Hypothermia Debrief</b> <ul style="list-style-type: none"> <li>To capture feedback while barriers/challenges are still top-of-mind for stakeholders</li> <li>To facilitate Committee break in April as Hypothermia Season closes out.</li> </ul> <b>Planning/Priorities:</b> <ul style="list-style-type: none"> <li>Leveraging HIE/CRISP data to inform planning for medical interventions at front door</li> <li>Leveraging HMIS and iCAHP data for evaluating front door programs</li> </ul>	<b>BREAK</b> <ul style="list-style-type: none"> <li>To facilitate prep for DHS Budget Oversight scheduled for 03/31</li> </ul>	<b>Schedule:</b> <ul style="list-style-type: none"> <li>Recommend moving Committee Mtg up to 03/14 to avoid scheduling 3 Committee mtgs week of 03/21 (Housing, Strategic &amp; ERSO)</li> </ul> <b>Priorities:</b> <ul style="list-style-type: none"> <li>Consolidated RFP: round 2 outcomes</li> <li>Modeling potential approaches to deeply affordable housing: identifying property and financing constraints</li> </ul>
04	<b>Priorities:</b> <ul style="list-style-type: none"> <li>Employment/entrepreneurship report out</li> <li>REI WG report out</li> <li>Monitoring timely utilization of FY22 resources. (Quarterly Subsystem Dashboards review)</li> </ul> <b>Governance:</b> <ul style="list-style-type: none"> <li>finalizing Full Council nomination process</li> </ul>	<b>BREAK</b> <ul style="list-style-type: none"> <li>To allow staff to recuperate as fatigue from Hypothermia Operations sets in</li> </ul>	<b>Priorities:</b> <ul style="list-style-type: none"> <li>Provider Capacity: Training resources to support Case Management framework/workflow for Outreach &amp; Shelter WGs</li> <li>Data &amp; Performance Management Needs: Feedback/report out from WGs based on framework established at 01 meeting.</li> </ul>	BREAK
05	<b>Issues:</b> TBD <b>Planning:</b> Annual PIT outcome review <b>Priorities:</b> <b>Governance:</b> <ul style="list-style-type: none"> <li>onboarding new Full Council members</li> </ul>			
06	<b>Issues:</b> TBD <b>Planning:</b> Proposed Mayor's Budget <ul style="list-style-type: none"> <li>focus on DHS &amp; DBH</li> </ul> <b>Priorities:</b> <ul style="list-style-type: none"> <li>HMIS Visibility and Usage Challenges</li> <li>Monitoring timely utilization of FY22 resources. (Quarterly Subsystem Dashboards review)</li> </ul>			<b>Housing Solutions:</b> <ul style="list-style-type: none"> <li>Proposed Mayor's Budget focused on housing resources (DHS, DHCD &amp; DCHA)</li> </ul>
07	<b>Issues:</b> TBD <b>Planning:</b> Proposed Mayor's Budget focus on DOES <b>Priorities:</b> <ul style="list-style-type: none"> <li>Eviction Prevention</li> </ul>			
08	<b>Planning:</b> Final Budget (focus on DHS & DBH) <b>Priorities:</b> <ul style="list-style-type: none"> <li>REI WG report out</li> <li>Public Awareness WG report out</li> </ul>			<b>Housing Solutions:</b> <ul style="list-style-type: none"> <li>Final Budget focused on housing resources (DHS, DHCD &amp; DCHA)</li> </ul>

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09	<b>Issues:</b> <b>Planning:</b> <ul style="list-style-type: none"> <li>Final Budget focus on DOES</li> <li>Federal funding including HUD NOFO</li> </ul> <b>Priorities:</b> <ul style="list-style-type: none"> <li>Monitoring timely utilization of FY22 resources. (Quarterly Subsystem Dashboards review)</li> </ul>			
10	<b>Planning:</b> <ul style="list-style-type: none"> <li>FY23 Priorities based on funding opportunities</li> <li>Annual calendar for implementing priorities</li> </ul> <b>Priorities:</b> <ul style="list-style-type: none"> <li>Employment/entrepreneurship report out (DOES Analysis)</li> </ul>			
11	<b>Governance:</b> <ul style="list-style-type: none"> <li>Annual Full Council nomination process</li> </ul>			
12	<b>Issues:</b> <b>Planning:</b> <b>Priorities:</b> <ul style="list-style-type: none"> <li>HMIS Visibility and Usage report out</li> <li>Monitoring timely utilization of FY22 resources. (Quarterly Subsystem Dashboards review)</li> </ul>			