



2018 Heat Emergency Plan

Agency Roles and Points of Contact

2018



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1.0 Introduction

1.1 Purpose and Scope

The District of Columbia (“the District”) Government through the District Department of Human Services (DHS) implements the District Heat Emergency Plan when a Heat Emergency occurs and the National Weather Service (NWS) issues an “extreme heat warning” for the District. The Heat Emergency Plan provides information on the District operations to aid all residents, particularly vulnerable populations with health issues, the homeless, and visitors to the city.

On days when the “heat index,” a measurement of the air temperature in relation to the relative humidity, used as an indicator of the perceived temperature, or temperature reaches 95, the District Government will activate Cooling Centers. The Cooling Centers will be activated in publically accessible government facilities, homeless shelters, and Senior Centers, and will be open until 6:00 p.m., or until a time specified by the individual facilities. HSEMA, in conjunction with the District Department of Health (DC Health) and DHS, will also disseminate emergency public information to the public through the District’s heat webpage, heat.dc.gov, or the District’s webpage at www.dc.gov.

1.2 Illegal Use of Fire Hydrants

The Executive Office of the Mayor strictly prohibits the activation or opening of fire hydrants anywhere in the District for the purpose of street showering without prior consent from the Mayor, City Administrator, or Deputy Mayor for Public Safety and Justice. Unauthorized use of a fire hydrant can hamper firefighting capabilities and tampering with a fire hydrant can cause personal injury, damage to the hydrant or hydrant nozzle, and damage to the underground pipe lines in the water distribution system.

2.0 Roles and Responsibilities

The following section outlines the roles and responsibilities of District agencies in the event of a Heat Emergency declaration. This plan is a collaborative planning effort by more than 17 different District agencies for the safety and protection of District residents and visitors.

2.1 Homeland Security and Emergency Management Agency (HSEMA)

HSEMA's main responsibility is the coordination of responsible District agencies and organizations to maintain and implement the Heat Emergency Plan.

2.2 Fire and Emergency Medical Services (FEMS)

FEMS will report water pressure problems resulting from illegally activated or opened fire hydrants to the DC Water Emergency Command Center.

2.3 Metropolitan Police Department (MPD)

MPD will assist with responding to those areas where fire hydrants are being illegally operated and will provide support and response to DC Water if issues occur.

2.4 Public Libraries (DCPL)

All public libraries will operate as they do during normal business hours. The general public will be allowed entry to cool off but must obey all rules and regulations as permitted by each site.

2.5 Water and Sewer Authority (DC Water)

HSEMA will coordinate with the DC Water External Affairs Department, FEMS, and MPD to provide messaging to the public on the prohibition against illegal use of fire hydrants as street showers for the purpose of cooling. HSEMA will no longer activate the street showers program unless directed by the Mayor, City Administrator, or the Deputy Mayor for Public Safety. If so directed HSEMA will immediately notify the DC Water Emergency Command Center (DCWECC), FEMS, the Office of Unified Command (OUC), and MPD.

2.6 Department of General Services (DGS)

DGS will ensure that security personnel in any government building that allows access to the general public for the purpose of cooling has been notified that a Heat Emergency activation has taken place. DGS facilities will also notify HSEMA of any District Government public facilities that are without air conditioning.

2.7 Protective Services Police Department (PSPD)

PSPD will make notifications to contract officers under their authority that a Heat Emergency activation has taken place and will be in effect until 6:00 p.m. that day.

2.8 Department of Human Services and the Community Partnership for the Prevention of Homelessness

DHS and the Community Partnership for the Prevention of Homelessness will coordinate the opening and staffing of shelters for the homeless and provide water for persons remaining on the street when a Heat Emergency activation is declared in order to prevent dehydration and heat stroke. The United Planning Organization (UPO) command center will make internal notifications when a Heat Emergency is declared.

2.9 Office on Aging (DCOA)

DCOA will coordinate the activation of neighborhood Cooling Centers for senior citizens throughout the various Wards and make notifications and alerts to senior service organizations.

2.10 Department of Health (DC Health)

DC Health will assess the medical impact of the heat conditions and identify/inform the public of appropriate health precautions, and monitor hospital emergency room admissions related to heat illnesses. DC Health will provide HSEMA information related to heat prevention with protective actions to the general public most notably those with health and medical issues.

2.11 Department of Parks and Recreation (DPR)

DPR will ensure that Spray Park locations and pools are activated at key neighborhood locations. DPR will open recreation centers in neighborhoods during major power outages if requested by HSEMA.

2.12 Department of Energy and Environment (DDOE)

DDOE will assist in providing box fans to HSEMA to be used for emergency assistance to citizens after normal business hours. During normal business hours DDOE has established several programs designed to assist eligible residents with gas and electric bills as well as box fans.

2.13 Office of Unified Communications (OUC)

OUC will ensure that the DCWECC is notified of any fire hydrants that are opened without authority so they can be turned off. 311 will provide citizens information on the locations of open Cooling Centers and swimming pools.

2.14 Mayor's Office of Community Relations and Services (MOCRS)

The MOCRS will provide outreach and information to residents during a Heat Emergency. They will also provide the names of special need residents who may be impacted by the high temperatures and may need fans.

2.15 Serve DC

Serve DC will provide support for mission assignments during a Heat Emergency Activation, when needed.

2.16 Department of Consumer and Regulatory Affairs (DCRA)

DCRA will inspect and report residential units and buildings that are without air-conditioning and will identify those residents that may need fans after normal business hours and report such information to HSEMA.

2.17 Department of Transportation (DDOT)

DDOT will activate their internal agency plan when a Heat Emergency is declared. DDOT will provide heat protective actions for at-risk and vulnerable employees working in field operations.

2.18 Department of Public Works (DPW)

DPW will activate their internal agency plan.

3.0 Agency Contacts

3.1 HSEMA Heat Plan Staff

The following HSEMA employees are the primary contacts for District and Federal partners for the District Heat Emergency Plan (see *Table 1*).

Name	Title	Telephone No.
Chris Rodriguez	Director	(202) 727-6161
Timothy Spriggs	Assistant Director, Operations	(202) 727-6161
Bobby Smith	Day Watch Officer	(202) 727-6161
Nicole Peckumn	Public Information Officer	(202) 497-4726

Table 1: HSEMA Staff Contacts

3.2 Agency Contacts

The following individuals are the primary contact(s) for their respective agencies for the District Heat Emergency Plan (see *Table 2*).

Agency	Contact Name	Telephone
American Red Cross (ARC)	Wendi Hayden	wendi.hayden@redcross.org 703-584-8736
ARC	Regional Disaster Coordination Center (RDCC)	n/a 703-584-8766
DCOA	Garrett King	garret.king@dc.gov 202-724-5622
DCPL	Kim Fuller Joi Mecks Matthew Johnson	kim.fuller@dc.gov joi.mecks@dc.gov matthew.johnson6@dc.gov 202-442-6069 202-727-1186 202-478-1327
DC Water	Jonathan Reeves (DC Water Command Center)	jonathan.reeves@dcwater.com 202-612-3400 202-812-2141 (202-612-3400)
DDOT	Emile Smith	emile.smith@dc.gov 202-673-6813
DGS	PSPD CCC	n/a 202-727-8031
DGS	DGS Facilities (For HVAC Issues in Government Buildings)	n/a 202-727-2800
DGS	James E. Jackson	james.jacksonjr@dc.gov 202-439-7850
DHS	Dallas Williams Rodney Savoy Melvyn Smith	dallas.williams@dc.gov rodney.savoy@dc.gov melvyn.smith2@dc.gov 202-698-4142 202-545-3191

Agency	Contact Name		Telephone
DC Health	Paul Duray	paul.duray@dc.gov	202-671-0844
	Melissa Dunkerson	melissa.dunkerson@dc.gov	202-671-0481
	Michael Gouldbourne (HEPRA)	michael.gouldbourne@dc.gov	202-507-1600
DPR	Michael Lightfoot	michael.lightfoot@dc.gov	202-541-3755
	Jamall Johnson	jamall.johnson@dc.gov	202-255-5722
DPW	Wanda Ellis	wanda.ellis@dc.gov	202-671-2003
EOM Comms	Anu Rangappa	anu.rangappa@dc.gov	202-545-3105
FEMS	Deron Hawkins	derron.hawkins@dc.gov	202-277-1869
MOCA	Charon Hines	charon.hines@dc.gov	202-724-5556; 202-308-9057
MOCRS	Tommie Jones	tommie.jones@dc.gov	202-442-8150
	Jasmin Benab	jasmin.benab@dc.gov	202-442-8150
MPD	MPD Command Information Center	n/a	202-727-9099
OUC	Erick Hines	erick.hines@dc.gov	202-373-3875
Salvation Army	Major Doug Browning		202-269-6551, ext. 207
Serve DC	Anthony Stevens	anthony.stevens@dc.gov	
UPO	United Planning Organization	n/a	202-399-7093

Table 2: Agency Contacts